SPECIAL EDITION NIALS DIGEST

NIALS PERFORMANCE REPORT UNDER THE LEADERSHIP OF DG PROF. M.T. LADAN:

INFORMATION COMMUNICATION TECHNOLOGY PERFORMANCE REPORT 2019-2024

VOL. II

September, 2024

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2019-2024

VOL. II

SPECIAL EDITION

NIALS DIGEST

Editor-In-Chief

Prof. M.T. Ladan, PhD

Editorial Crew

Abdulahi Habiba Trisha
Engr. Jauda I. Yusuf
Ajayi Oisasumi Samson

01

Greetings from the Director General

I am thrilled to welcome each one of you to our exciting new digitalization Project. This initiative marks a significant milestone in our ongoing journey of innovation and excellence in NIALS. The launch of this digital transformation is not just about embracing new technology, but about transforming the way NIALS operate, collaborate, and deliver value.

Our commitment to digital transformation, reflects our dedication to staying at the forefront of technological advancements and ensuring that we are well-equipped to meet the challenges of the future. The success of this endeavour relies heavily on the collective expertise, creativity, and hard work of our talented staff.

As we embark on changing NIALS digitally, I encourage all staff to embrace a spirit of collaboration and continuous improvement. Your unique insights and contributions are invaluable, and I am confident that together, we can achieve remarkable results.

This digitalization of NIALS processes is a testament to our shared vision of driving innovation and fostering a culture of excellence as an apex legal research institute in Nigeria. I am excited to see the incredible progress we have made and the positive impact it will have on our staff.

Thank you for your dedication and enthusiasm. Let's work together to transform NIALS digitally.

About the Institute

WHO WE ARE

The Nigerian Institute of Advanced Legal Studies was established in 1979 as Nigeria's apex institution for research and advanced studies in law and related disciplines, with its headquarters in the Federal Capital Territory. It was a brainchild of the legal academic community. One of the main ideas in founding the Institute was to establish it as the centre for advanced legal research for all the Nigerian universities with Faculties of Law, so that all postgraduate work could be undertaken there under the joint auspices of the most experienced and learned academic lawyers available in the country, whether indigenous or foreign.

WHAT WE DO

- ★ We offer specialized degree awarding programmes such as Post-graduate Diploma in Legislative Drafting (PGDLD)
- ★ Master's Degree in Legislative Drafting (LLM),
- ★ Digital professional development courses
- ★ Research support and facilitates with the highest standards in law and law related subjects.
- ★ Ph.D in Legislative Drafting.

WHAT WE CAN DO

- — Consultancy on Sustainable Development Goals (SDG/Risk Assesment)
- — Digital Training
- — Funded Research on Topical Issues

Facilities

- Large and Resourceful Law Library ✱
- Post-graduate School ✱
- Lecture Theatre ✱
- ICT Outfit to Facilitate and Publish the activities of the Institute ✱
- The Press: A standard press for printing of NIALS Books, ✱
- External Journals and Publications

Contact us on our social media platforms

Website :http://www.nials.edu.ng

twitter handle:@nials.org Facebook :nials nials

Call us on 08100363602

Email :info.nials@gmail.com instagram /info.nials 8507/

Knowledge that makes the difference

Issues pages

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NIALS DATA PROTECTION AND COMPLIANCE CERTIFICATE

Utopia Software
Consults

CERTIFICATE
OF COMPLIANCE

This certificate of compliance is issued to:

Nigeria Institute of Advanced Legal Studies
(NIALS)

Based on the PIA conducted, Utopia Software Consults confirms that the organization mentioned above has implemented the applicable requirements of The Nigeria Data Protection Commission (NDPC) and has been found to comply with these requirements.

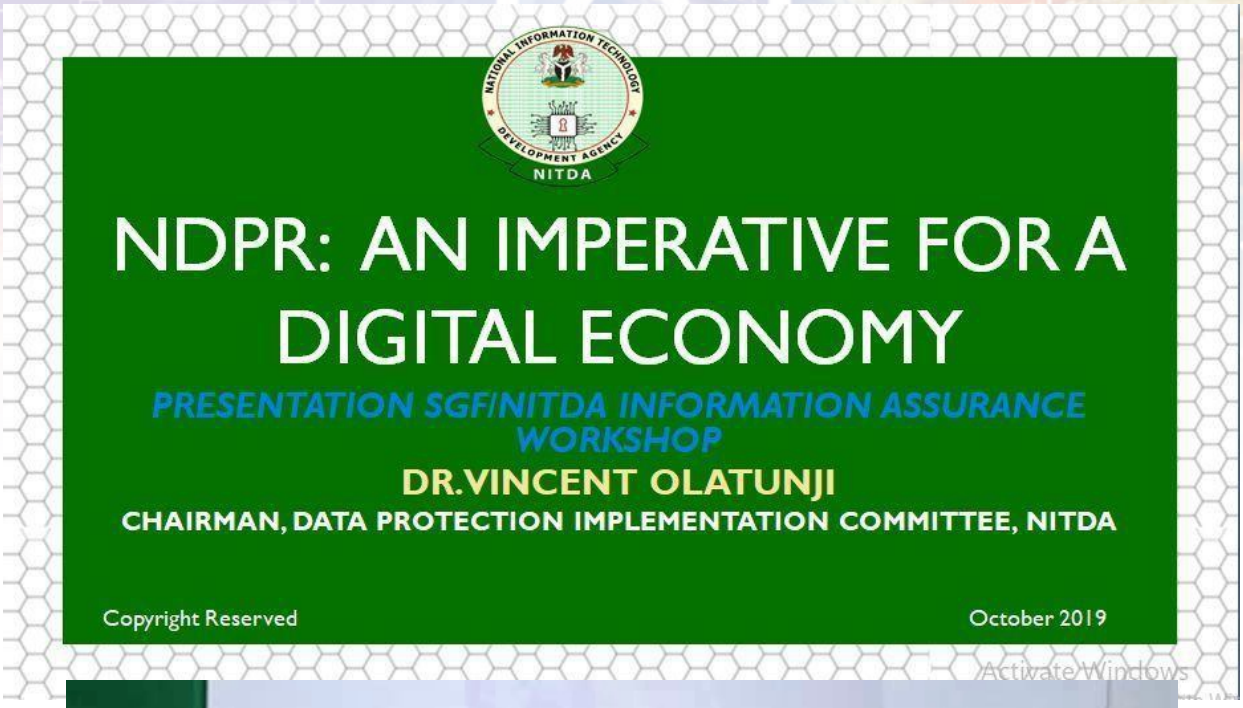
Signed for and on behalf of
Utopia Software Consult.

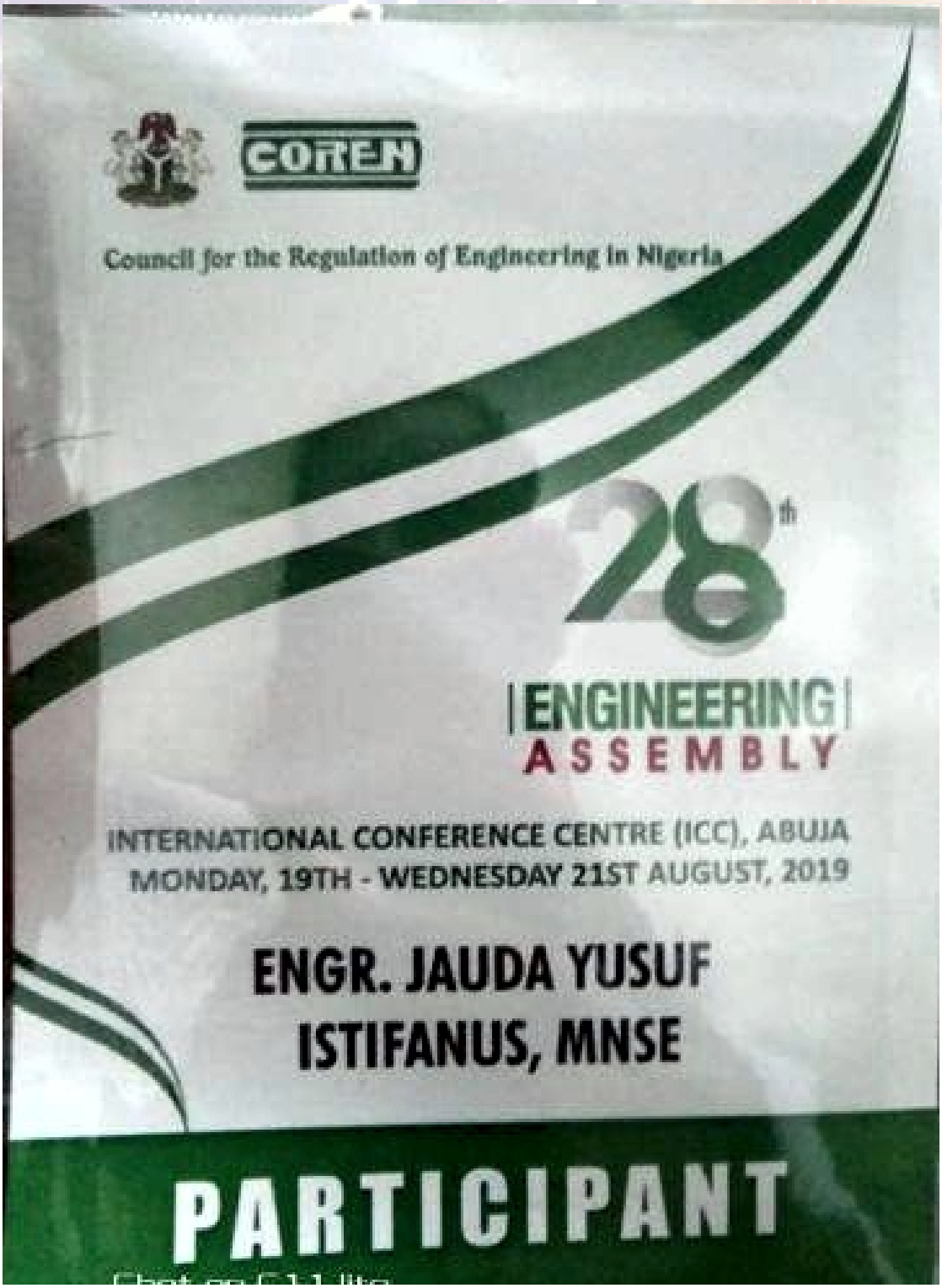
NDPC

This certificate of compliance validity is subject to the organization maintaining their NDPC complaint status. This certificate of compliance validity is subject to annual assessment by Utopia Software Consults. This certificate of compliance remains a property of Utopia Software Consults to whom it must be returned on request. This certificate is not transferable and remain valid for the above mentioned scope.

NIALS STAFF IN ATTENDANCE OF INFORMATION ASSURANCE WORKSHOP OCTOBER, 2019 IN ABUJA

NIALS ICT STAFF AT COREN ENGINEERING ASSEMBLY 2019




COREN
Council for the Regulation of Engineering in Nigeria
28th
ENGINEERING
ASSEMBLY
INTERNATIONAL CONFERENCE CENTRE (ICC), ABUJA
MONDAY, 19TH - WEDNESDAY 21ST AUGUST, 2019
ENGR. JAUDA YUSUF
ISTIFANUS, MNSE
PARTICIPANT

5DAY INTENSIVE CAPACITY BUILDING PROGRAM FOR DIGITAL TRANSFORMATION TECHNICAL WORKING GROUPS

(DT-TWGS) OF THE FEDERAL PUBLIC INSTITUTIONS DESIGNED TO FURTHER DRIVE THE IMPLEMENTATION OF NATIONAL DIGITAL ECONOMY POLICY AND STRATEGY (NDEPS) ORGANIZED BY NITDA MARCH 2021 AT PUBLIC SERVICE INSTITUTE DUTSE, ABUJA

Prof Osato Eruaga Recieving Certificate as NIALS Chairman on Digital Transformation Technical Working Groups (DT-TWGs)

NIALS STAFF AT A PROFESSIONAL TRAINING COURSE OF SERVICE WIDE CAPACITY BUILDING PROGRAM FOR E-GOVERNMENT IN NIGERIA NOV, 2021

1. INTRODUCTION

The migration of NIALS by the Director General from analogue to digital represents a significant step towards modernization, efficiency, and accessibility in legal education and research. This report aims to provide a comprehensive overview of the process, its implications, challenges encountered, and the benefits realized.

OBJECTIVES OF ICT TOOLS IN DIGITALIZATION OF NIALS PROGRAMMES

The objectives of Information and Communication Technology (ICT) in the digitalization of programs in NIALS encompass a wide range of goals aimed at leveraging technology to enhance the efficiency, accessibility, and effectiveness of various programs in NIALS.

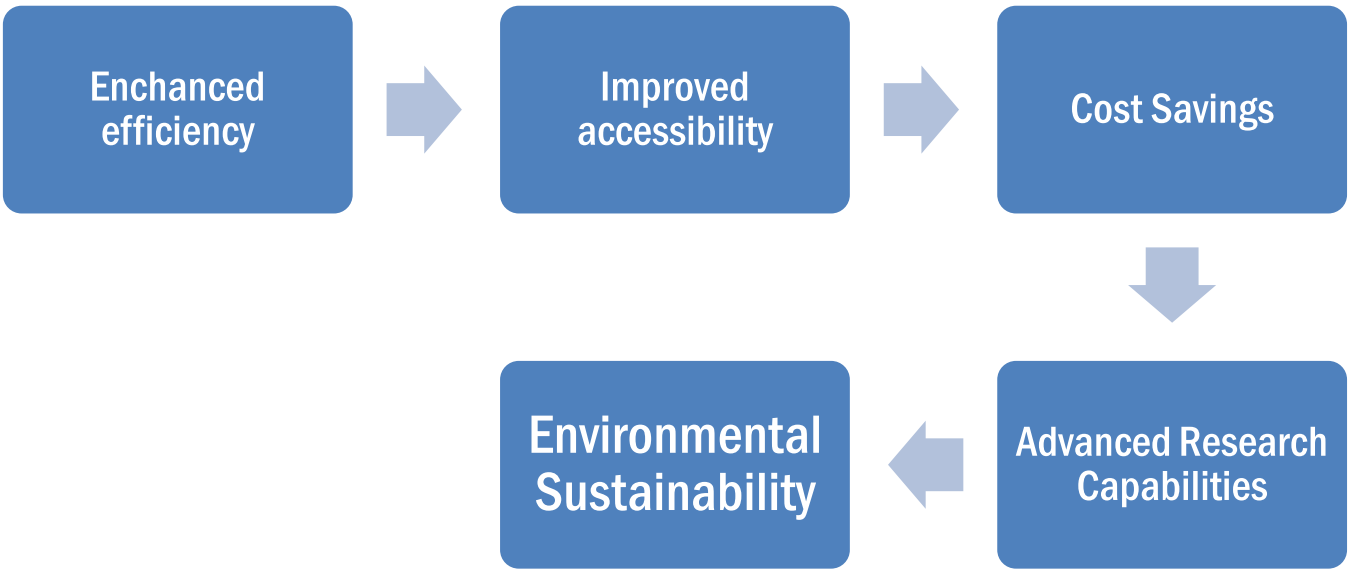
- It ensures data Protection: By implementing robust security measures to protect sensitive program data, ensuring confidentiality, integrity, and compliance with privacy regulations.
- It enables digital collaboration: Digitalization through ICT aims to provide platforms and tools that enable collaborative work, allowing teams to work together seamlessly, regardless of their locations.
- It enhances efficient Communication: ICT objectives involve improving communication within programs, fostering collaboration among participants, and providing effective means for sharing information.
- It automates processes: ICT aims to automate manual and repetitive processes within programs, leading to increased efficiency and reduced human errors.
- It serves as an efficient way of resource allocation: Digitalization helps optimize the utilization of resources, including time, manpower, and financial resources, leading to cost-effectiveness within programs.
- Scalability: Digitalization through ICT tools ensures that programs can scale and adapt to changing demands and requirements without compromising performance or efficiency.

Flowchart indicating NIALS Processes in Digitalization

The Migration Process Conducted by the Director General before the Implementation are:

- Needs assessment
- Infrastructure Upgrade
- software Adoption
- Training and capacity building
- Data Migration
- Integration and Testing

Benefits Realized in NIALS From the Deployment of ICT Tools

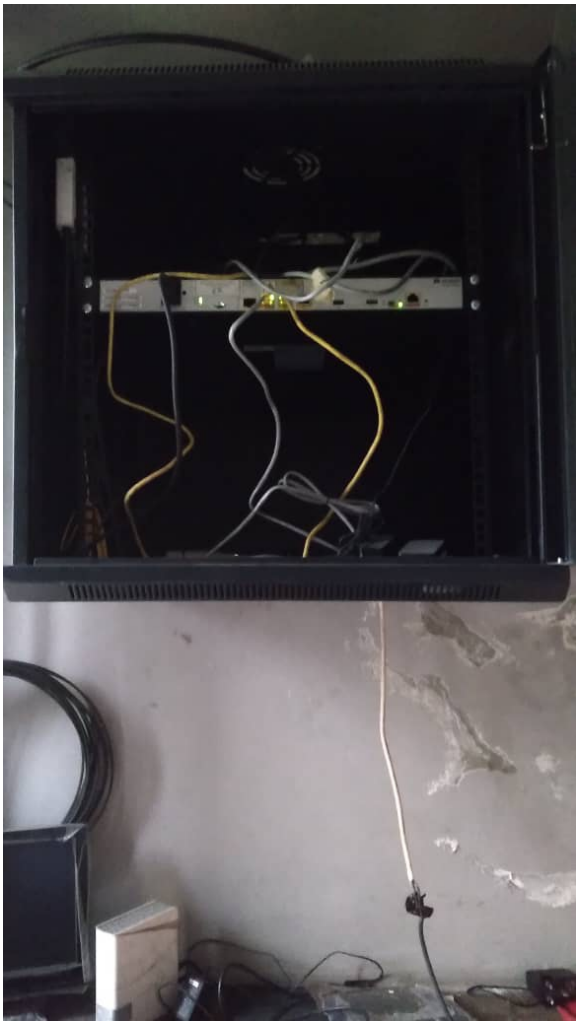


APPROVED UNIT ACTIVITIES BASED ON STRATEGIC WORKPLAN 2020-2023 ACHIEVED

The unit at the beginning of the period under review, received approval to conduct its plan of activities aimed at contributing and migrating the institute from analogue to digital and to give NIALS a visibility technologically as an apex legal research institution in Nigeria. Consequently, the unit and newly established engineering unit in 2020 based on this developed a work plan to plan for the following:

Development/Management of E-Staff Performance Appraisal Forms

NIALS NETWORK DATA CENTRE LAGOS OFFICE



Subscription and upgrade of Bandwidth to enhanced Research (Network in Lagos Office deployed and upgraded from 2mbps to 10mbps.
Diagram indicating speed test

```
C:\Users\NCC>ping www.yahoo.com

Pinging new-fp-shed.wg1.b.yahoo.com [87.248.100.216] with 32 bytes of data:
Reply from 87.248.100.216: bytes=32 time=126ms TTL=52
Reply from 87.248.100.216: bytes=32 time=126ms TTL=52
Reply from 87.248.100.216: bytes=32 time=126ms TTL=52
Reply from 87.248.100.216: bytes=32 time=126ms TTL=52

Ping statistics for 87.248.100.216:
    Packets: Sent = 4, Received = 4, Lost = 0 (0% loss),
Approximate round trip times in milli-seconds:
    Minimum = 126ms, Maximum = 126ms, Average = 126ms

C:\Users\NCC>ping www.yahoo.com

Pinging new-fp-shed.wg1.b.yahoo.com [87.248.100.216] with 32 bytes of data:
Reply from 87.248.100.216: bytes=32 time=126ms TTL=52
Reply from 87.248.100.216: bytes=32 time=126ms TTL=52
Reply from 87.248.100.216: bytes=32 time=126ms TTL=52
Reply from 87.248.100.216: bytes=32 time=126ms TTL=52

Ping statistics for 87.248.100.216:
    Packets: Sent = 4, Received = 4, Lost = 0 (0% loss),
Approximate round trip times in milli-seconds:
    Minimum = 126ms, Maximum = 126ms, Average = 126ms

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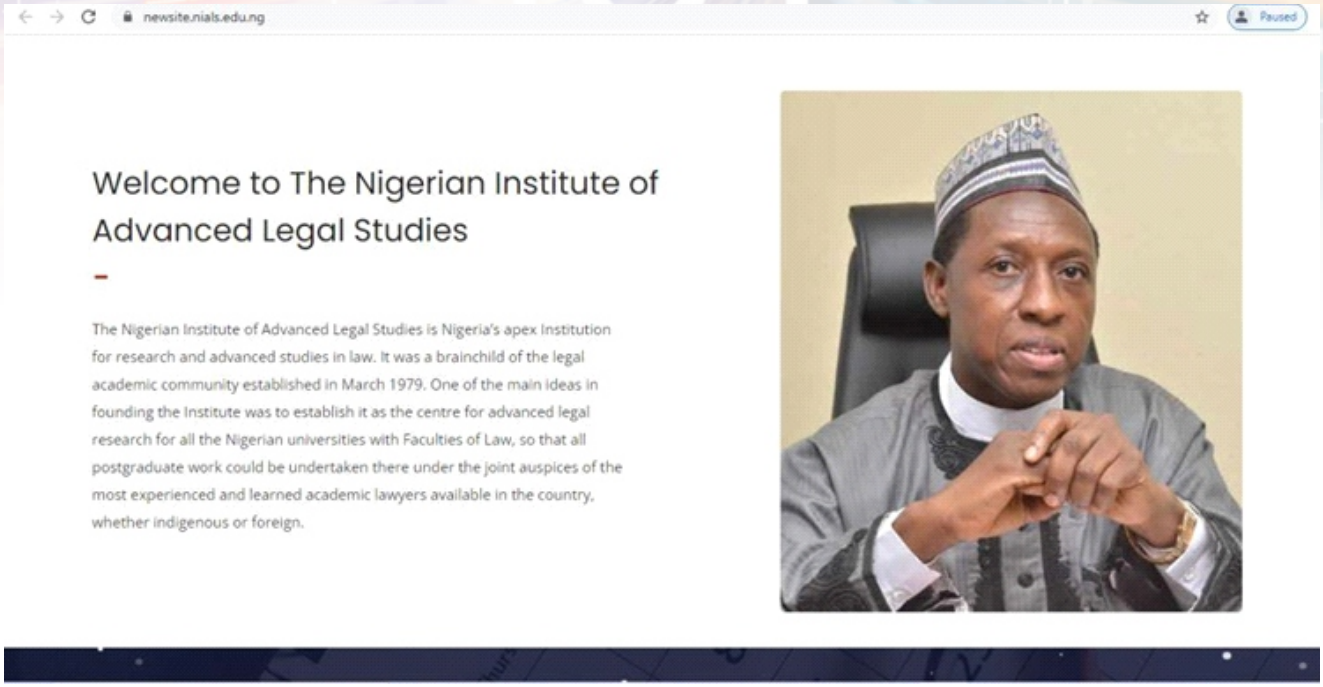
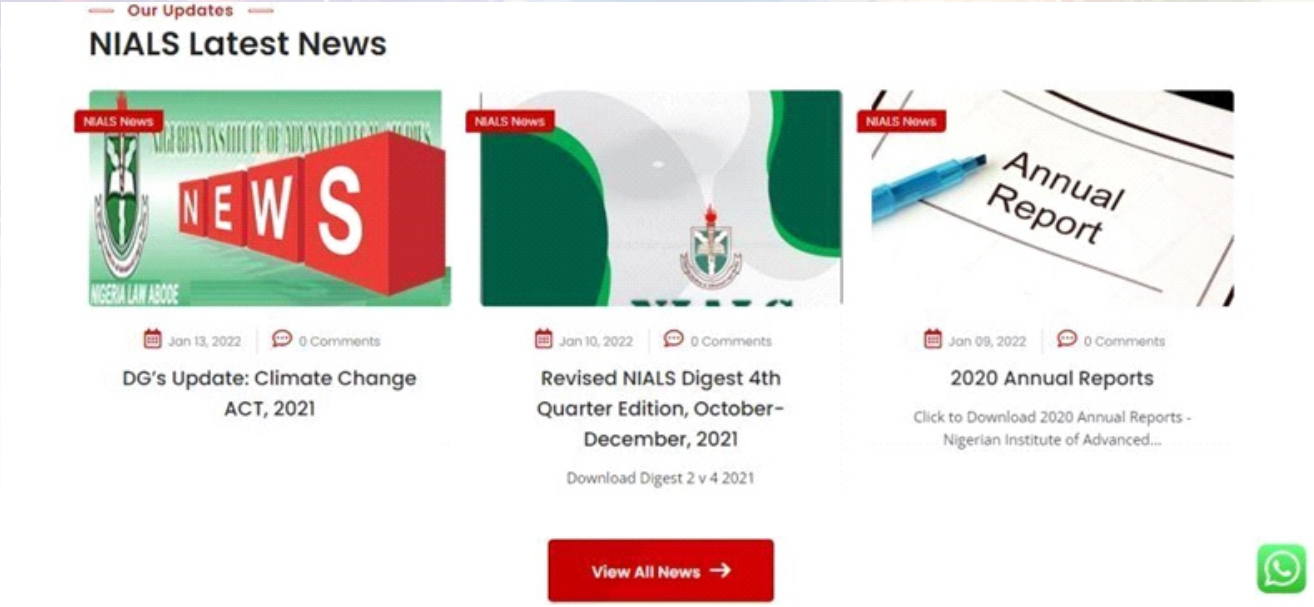
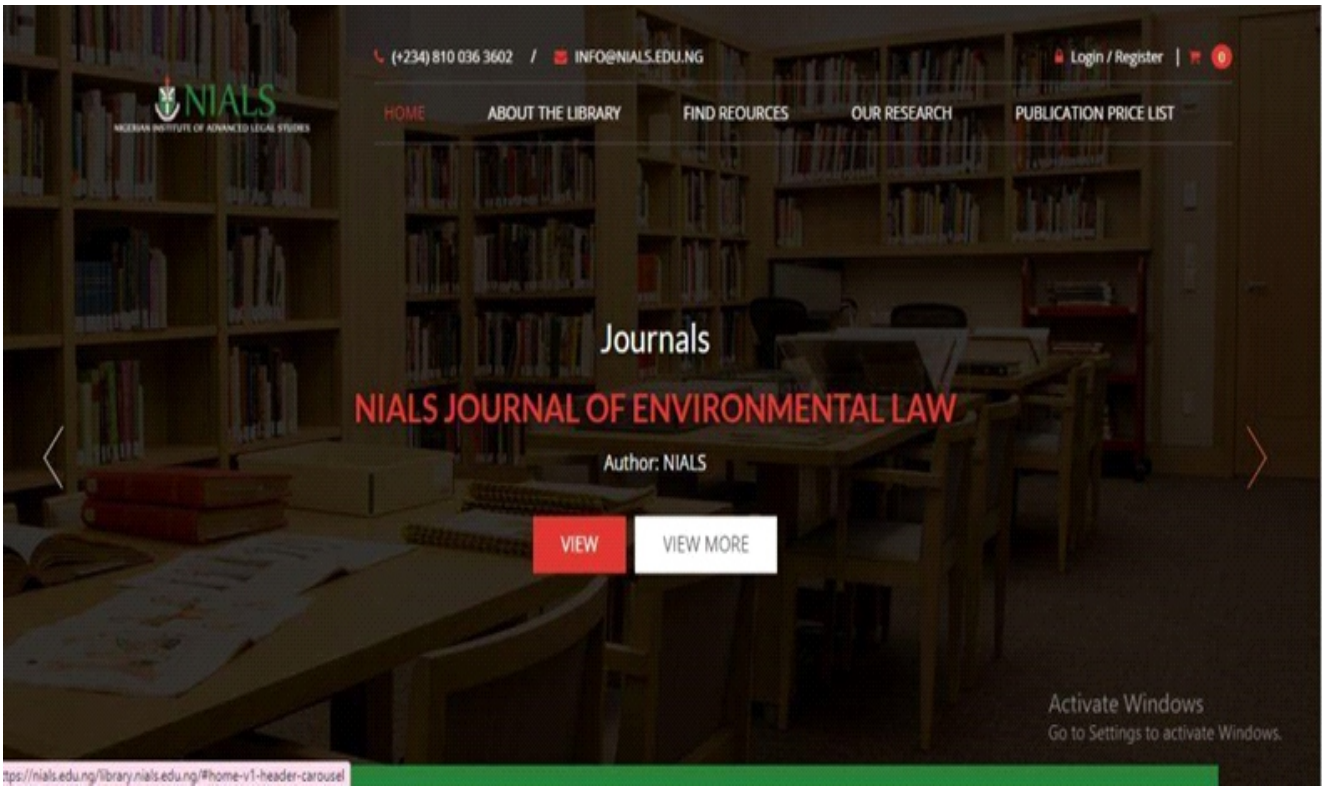
Revamp of NIALS Website for a Facelift (www.nials.deu.ng)





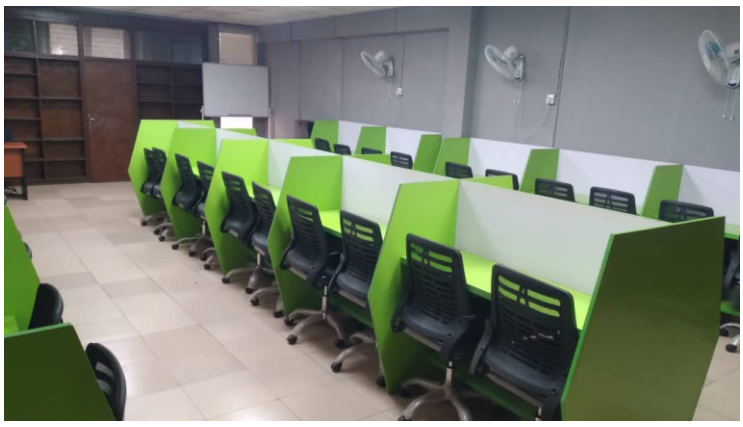
Migration of NIALS Library Digitally (www.library.nials.edu.ng



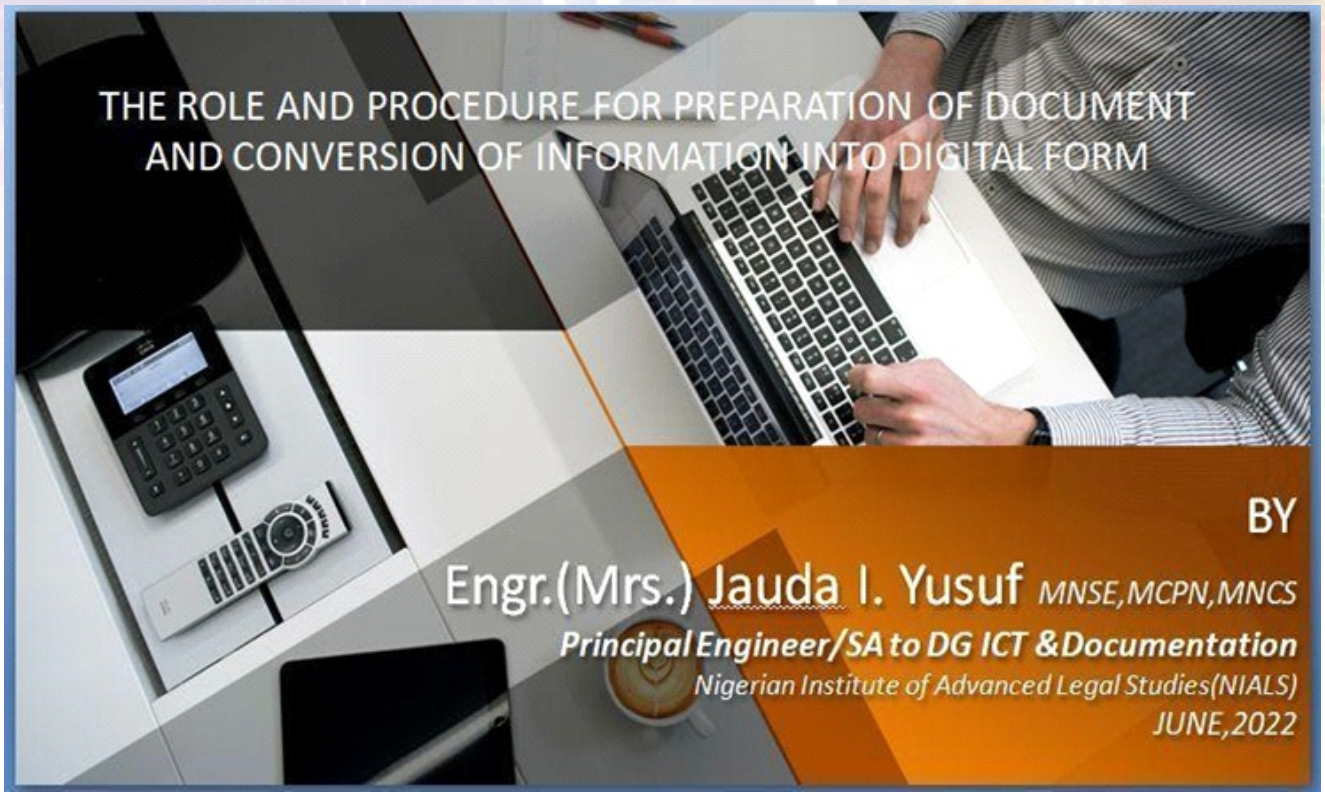
NIALS Staff ICT and Library Training on OPAC Deployment & Administration (www.opac.nials-library.org.ng)

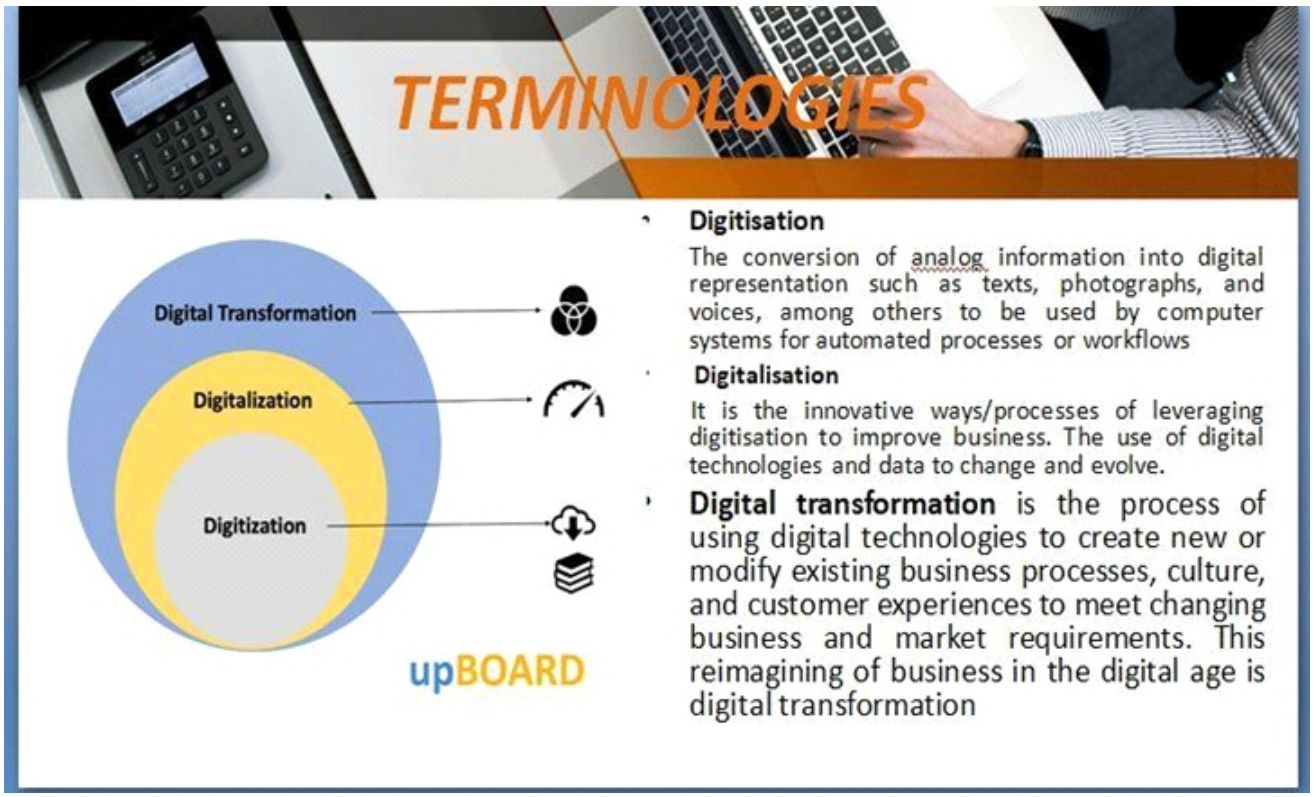
DIGITALIZATION OF FILES AND RECORDS IN LINE WITH THE FG'S DIRECTIVES

ICT PG SCHOOL CENTER



DIGITALIZATION TRAINING MATERIAL

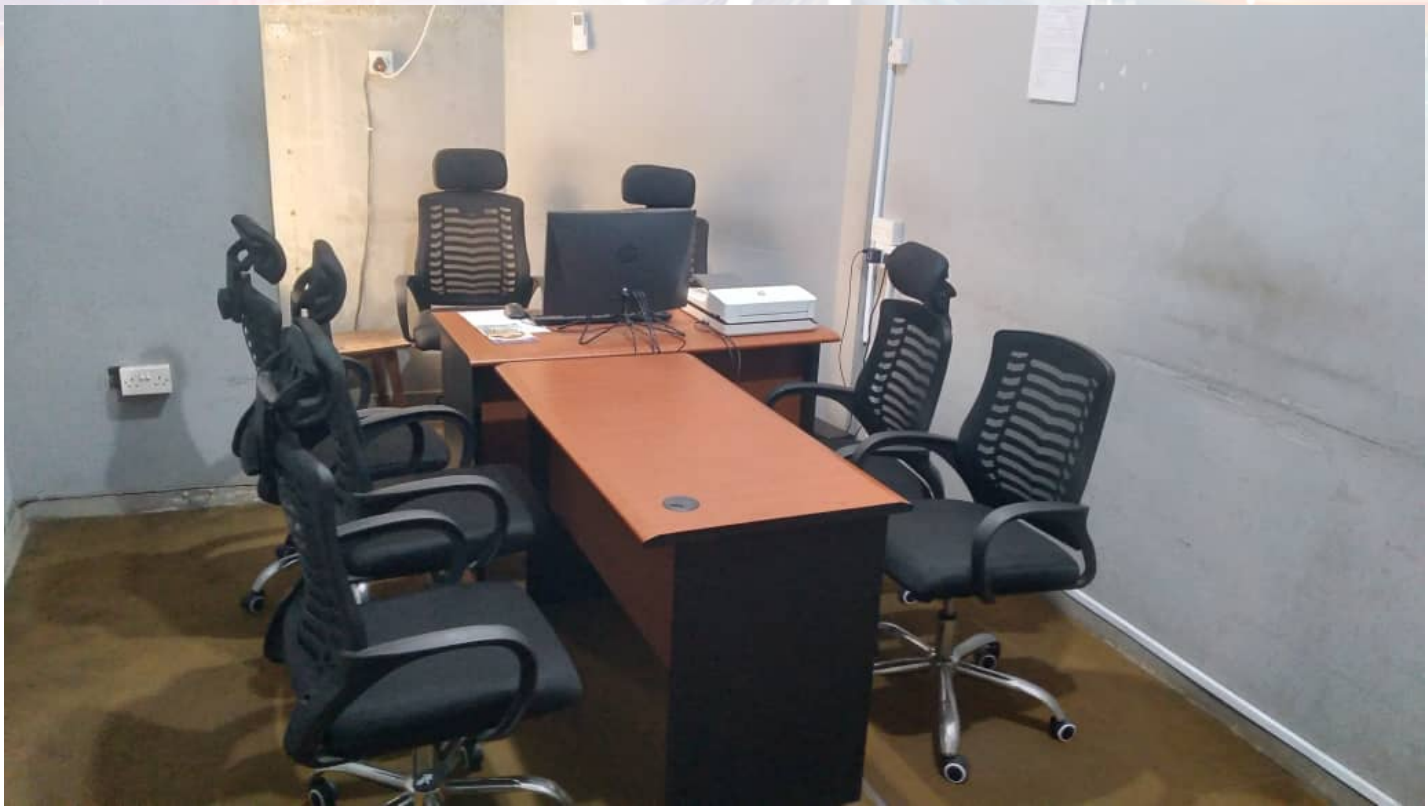


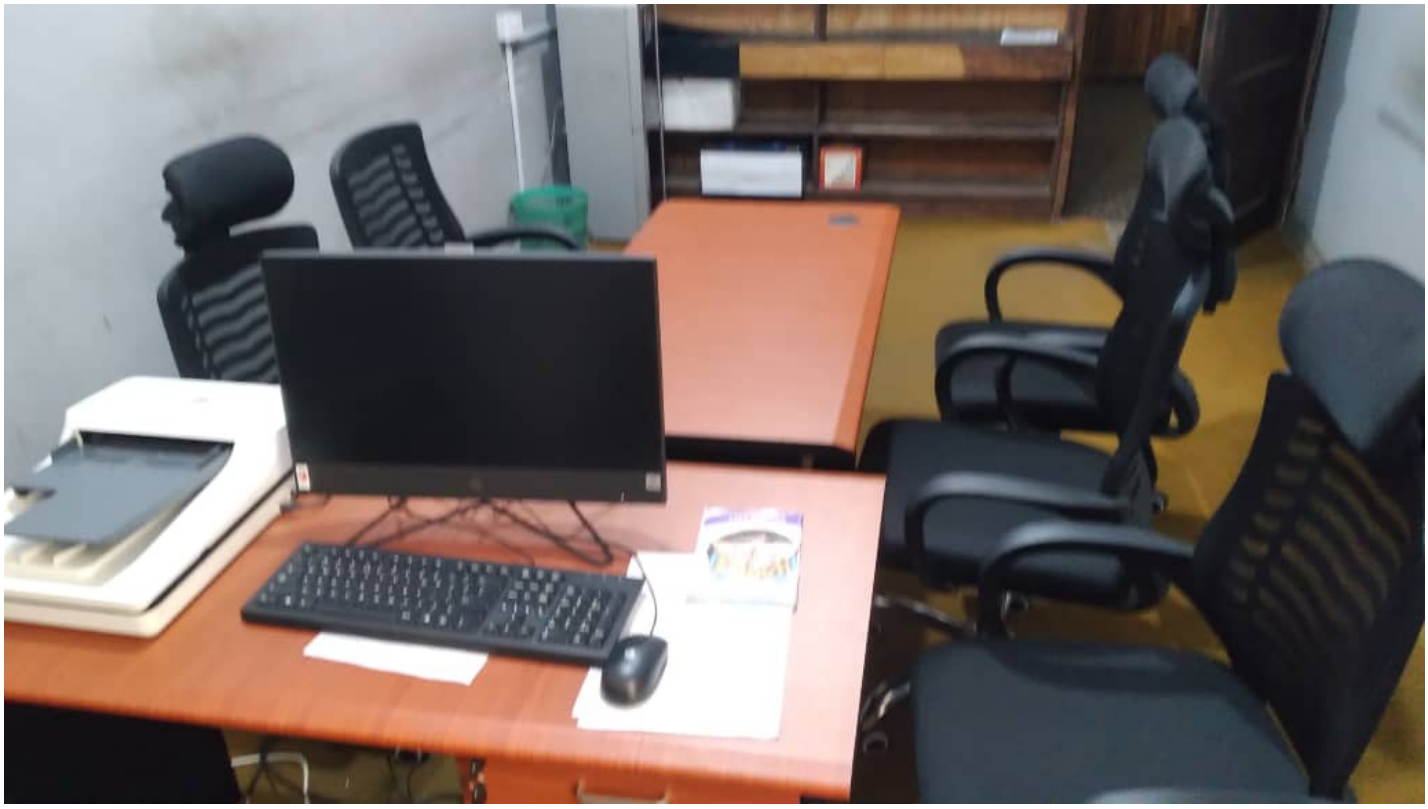


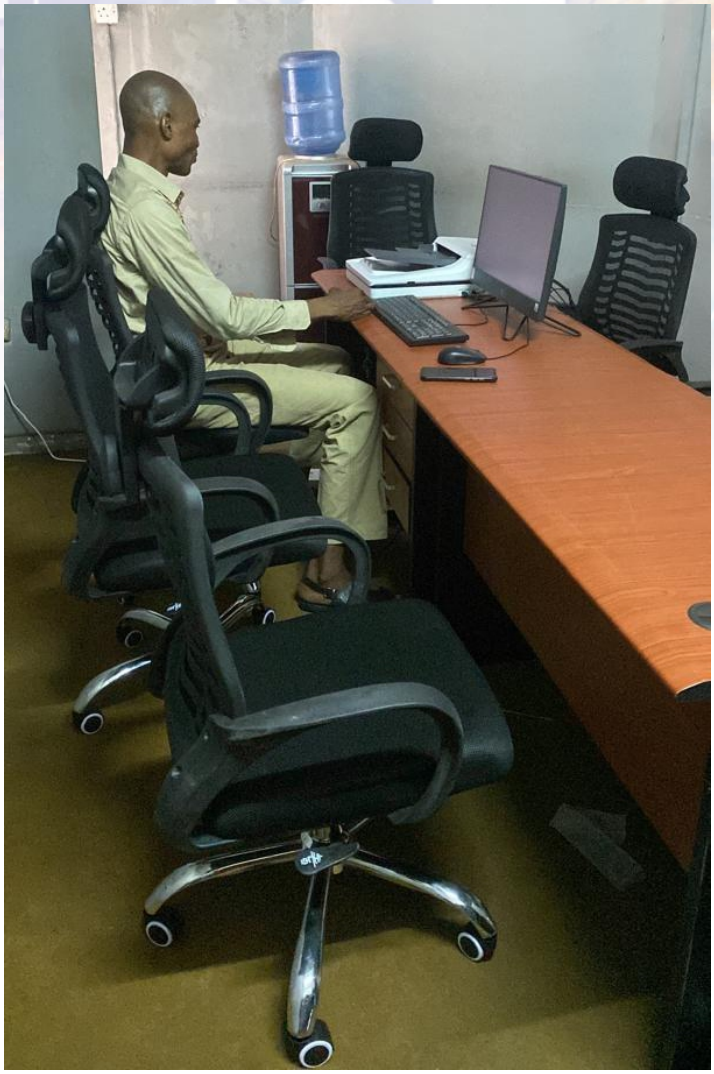
CYBERSPACE SECURITY MEASURE FOR EFFECTIVE DATA PROTENTION

BY
WAHAB MAROOF AKINTAYO
PRINCIPAL SYSTEM ADMINISTRATOR
INFORMATION COMUNICATION TRCHNOLOGY (LAGOS OFFICE)
NIGERIA INSTITUTE OF ADVANCE LEGAL STUDIES (NIALS)

NIALS LAGOS OFFICE DIGITALIZATION CENTRE







INVERTER AS ALTERNATIVE SOURCE OF POWER FOR DIGITIZATION

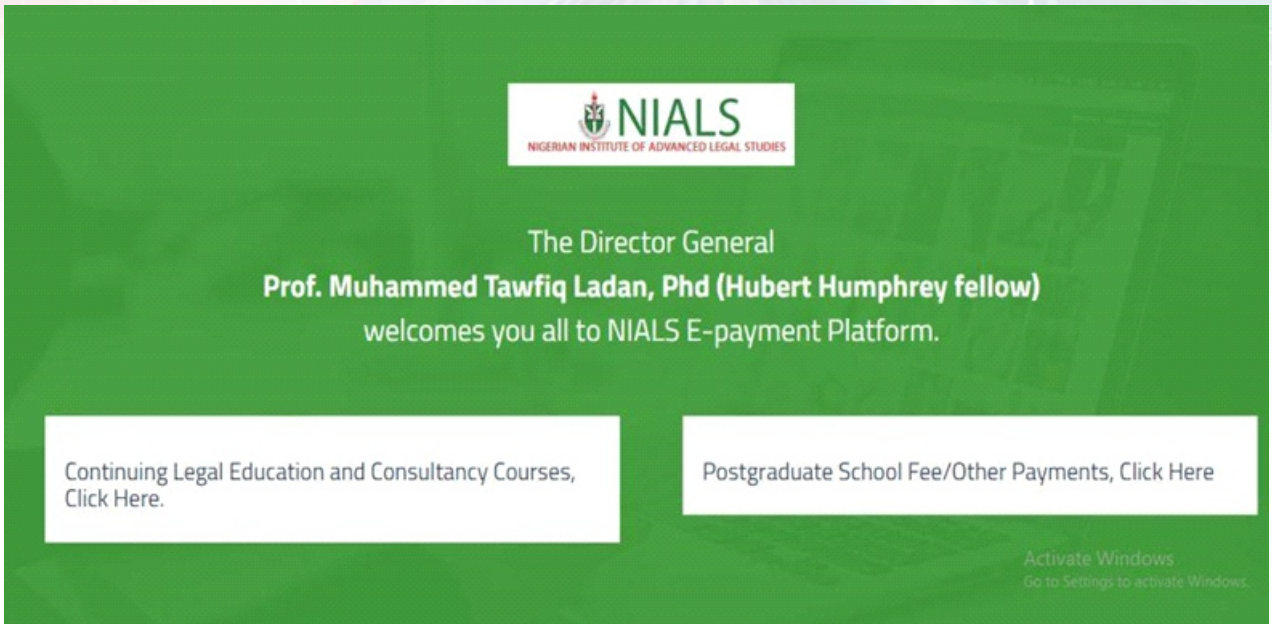
ICT TRAINING FOR NIALS MARKETING DEPARTMENT

E- CONFERENCING TOOLS FOR DIGITALIZATION, HYBRID LECTURES & WEBINARS

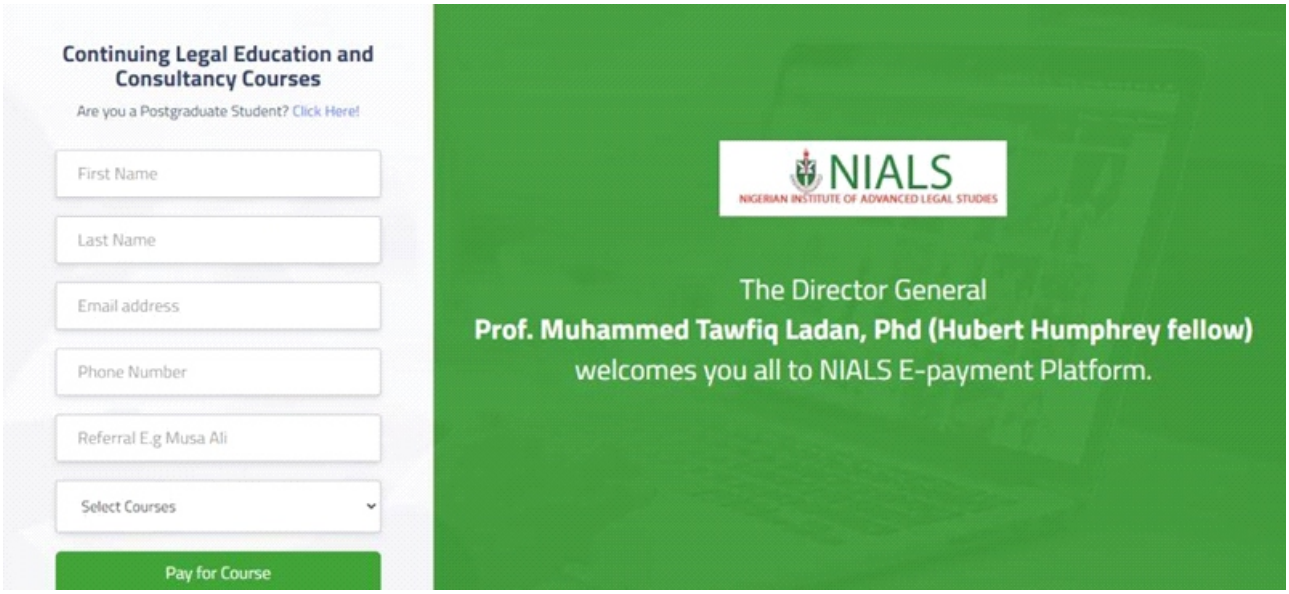
logitech

ONLINE TRAINING AND DEVELOPMENT OF CLEC AND POSTGRADUATE SCHOOL PAYMENT PORTAL

www.payments.nials.edu.ng

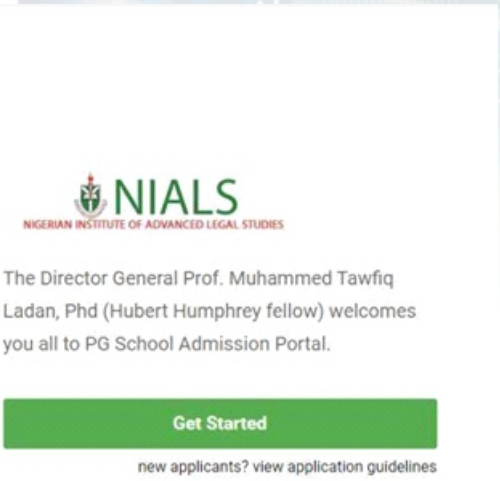


www. Clec.nials.edu.ng

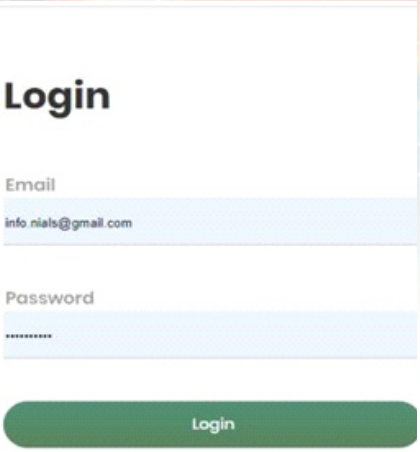


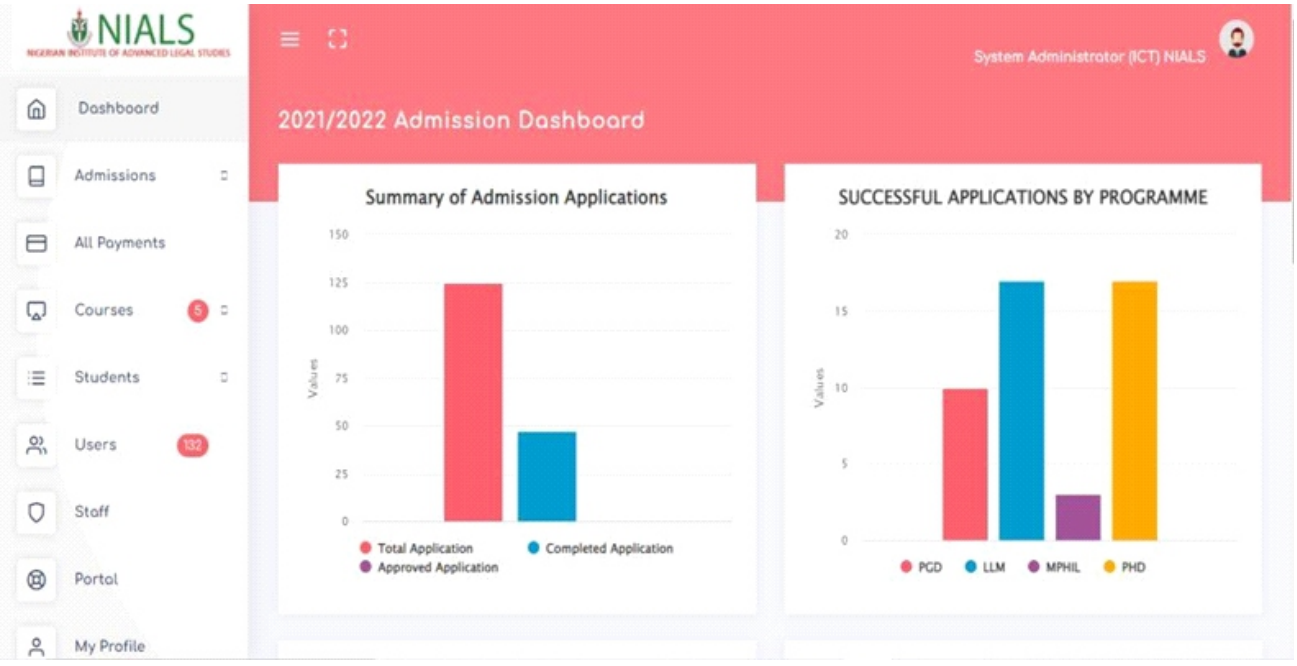
USER SUPPORT FOR THE MIGRATION OF POSTGRADUATE SCHOOL PORTAL ONLINE

www.apply.nials.edu.ng



NIGERIAN INSTITUTE OF AD ANCED LEGAL STUDIES
UNIVERSITY OF LAGOS CAMPUS
AKOKA YABA LAGOS
POSTAL ADDRESS:
M. 2820, M.B. 1008,
ENERA POST OFFICE, UNIVERSITY OF LAGOS POST OFFICE,
MARINA-LAGOS. OKA-YABA, LAGOS.


Login
Email
info.nials@gmail.com
Password
Login


NIALS
NIGERIAN INSTITUTE OF ADVANCED LEGAL STUDIES
Dashboard
Admissions
All Payments
Courses
Students
Users
132
Staff
Portal
My Profile
System Administrator (ICT) NIALS
2021/2022 Admission Dashboard
Summary of Admission Applications
Values
150
125
100
75
50
25
0
Total Application
Completed Application
Approved Application
SUCCESSFUL APPLICATIONS BY PROGRAMME
Values
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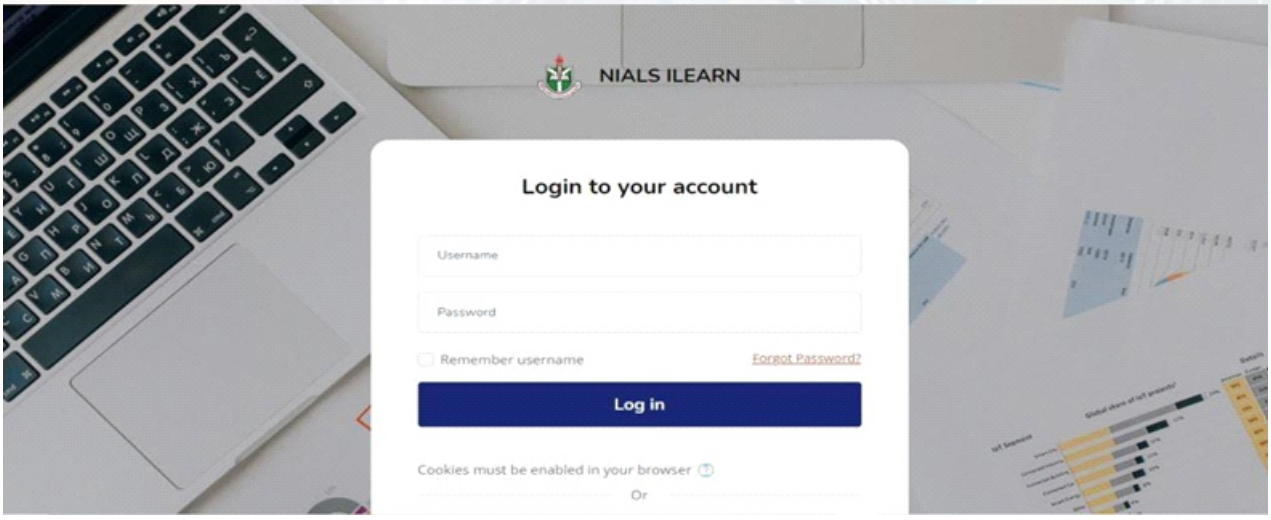
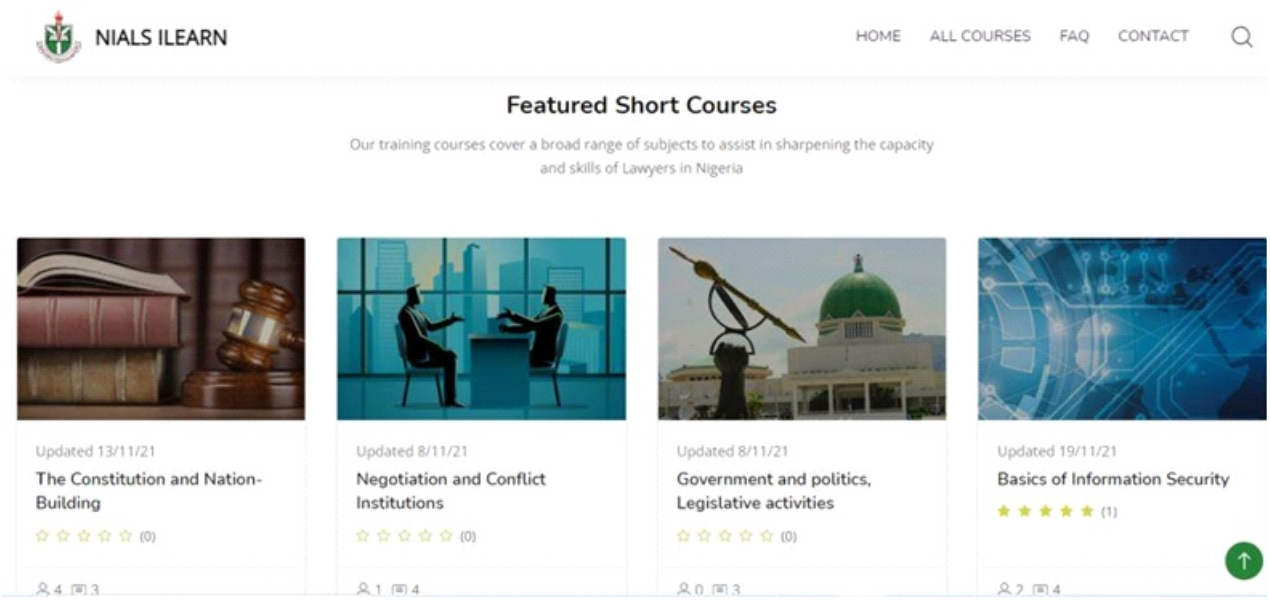
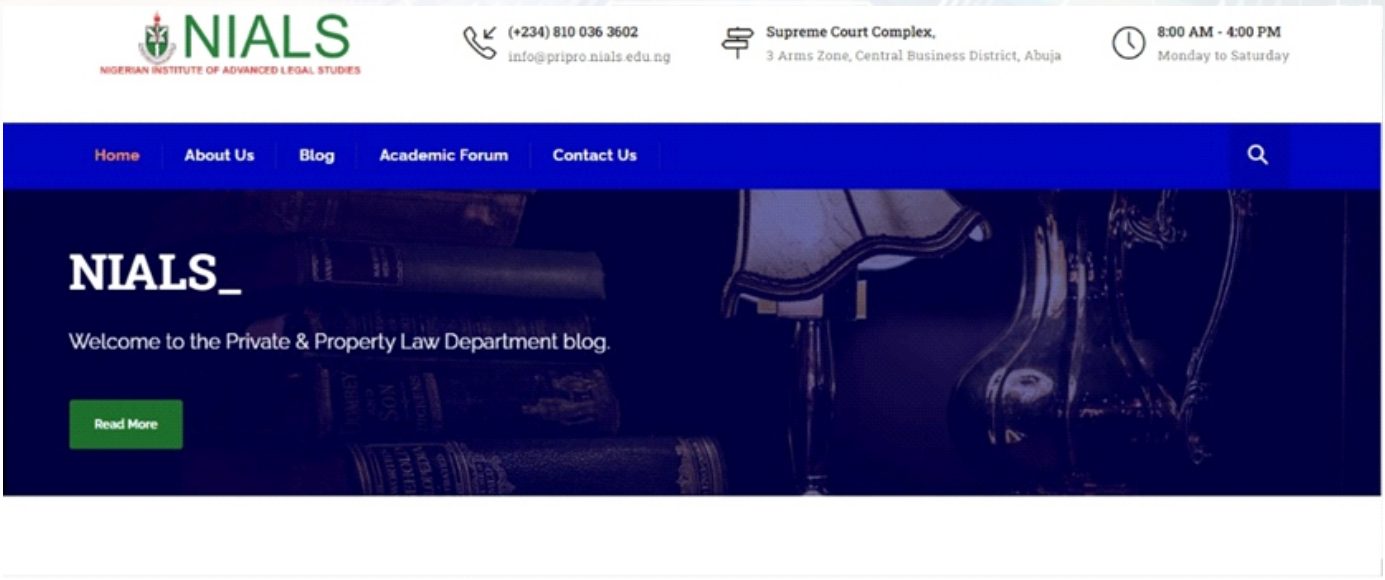
PGD
LLM
MPHIL
PHD

USER SUPPORT FOR POSTGRADUATE SCHOOL LEARNING MANAGEMENT PORTAL

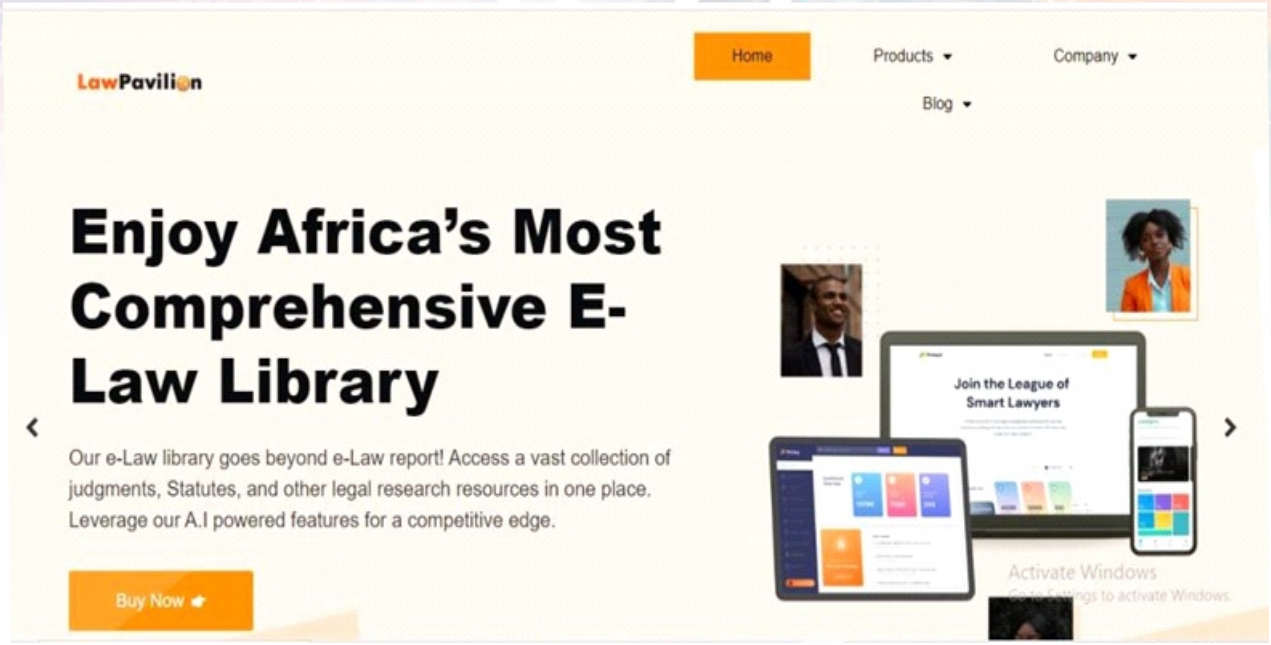


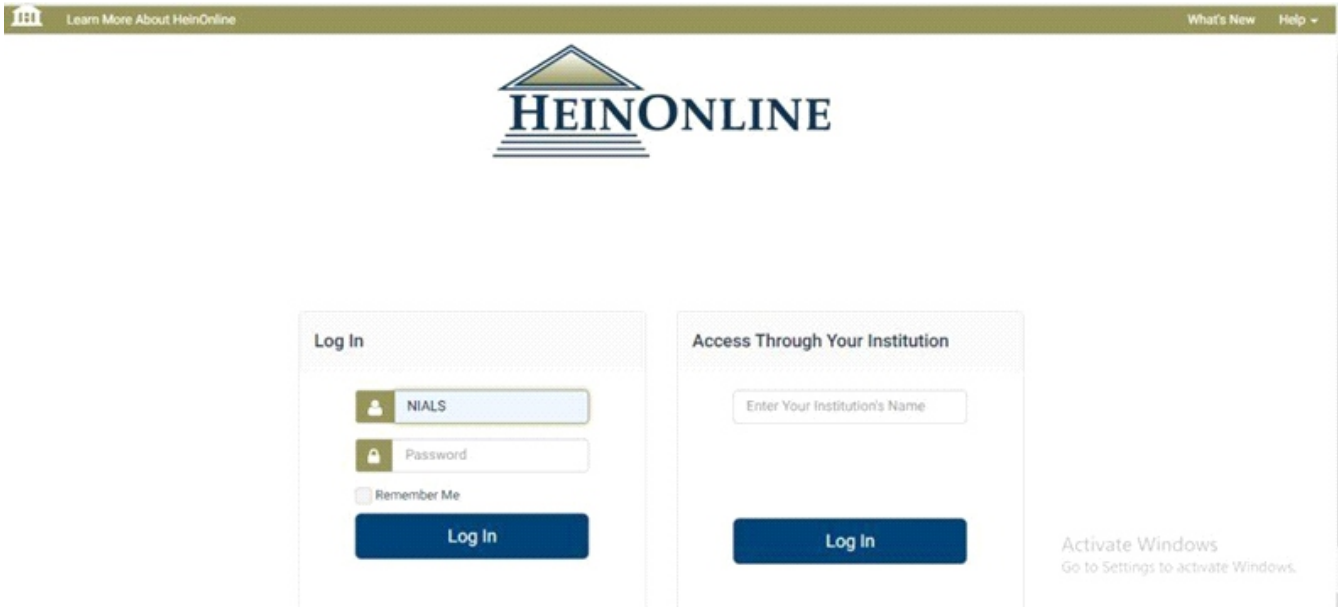


NIALS Departmental Blog



YEARLY MANAGEMENT OF RESEARCH SOFTWARE
Heinonline, Plagarism Software, LawPavilion, Legal Pedia, e.t.c.





NIALS SOCIAL MEDIA HANDLES

NIALS ABUJA
HOTLINES
Nigerian Institute of Advanced Legal Studies
TO SPEAK TO THE DG'S SECRETARIAT CALL
081-003-636-02
TO SPEAK TO THE DIRECTOR OF RESEARCH CALL
081-003-636-02
TO ENQUIRE ABOUT OUR ADMINISTRATIVE SERVICES CALL
070-666-388-44
TO CONTACT BURSARY OFFICE CALL
090-605-108-53
TO ENQUIRE ABOUT OUR BOOKS AND PUBLICATIONS CALL
090-605-108-53
TO ENQUIRE AND ENROLL FOR OUR DIGITAL COURSES CALL
090-620-002-94
Knowledge that makes a difference

TABLE 1

PRESENT RESEARCH SOFTWARE PROGRAMS IN NIALS 2020-2024

S/N	TOOLS	SOFTWARE	PURPOSE
1	Legal research database software	Lawpavilion Legalpedia	Comprehensive legal databases providing access to case law, statutes, regulations, legal journals, and other legal resources
2.	Electronic Legal Libraries	Heinonline	Digital libraries offering a vast collection of legal documents, journals, and scholarly articles for research purposes
3.	Collaborative tool	Microsoft Teams Zoom Google meet Goto meeting	Collaboration platforms that facilitate communication, file sharing, and team collaboration in NIALS programmes, and support staff.
4.	Virtual Libraries	Koha	Digital repositories of legal resources, including statutes, regulations, and legal guides, accessible online for research purposes.
5	Reference Management Software	Eaglescan	Software for organizing and managing citations, references, and bibliographies in a digital format, enhancing the research writing process.
6.	Cloud Based typing assistant	Grammarly	It reviews spelling, grammar, punctuation, clarity, engagement, and delivery mistakes in English texts, detects plagiarism, and suggests replacements for the identified errors. It also allows users to customize their style, tone, and context -specific language.

7	Social media Platforms	Website , Twitter , Instagram , Facebook , LinkedIn , Youtube	
8.	Web based Portal	NIALS Postgraduate School	To provide an online platform that serves as a centralized hub for managing and facilitating various activities related to NIALS postgraduate education.

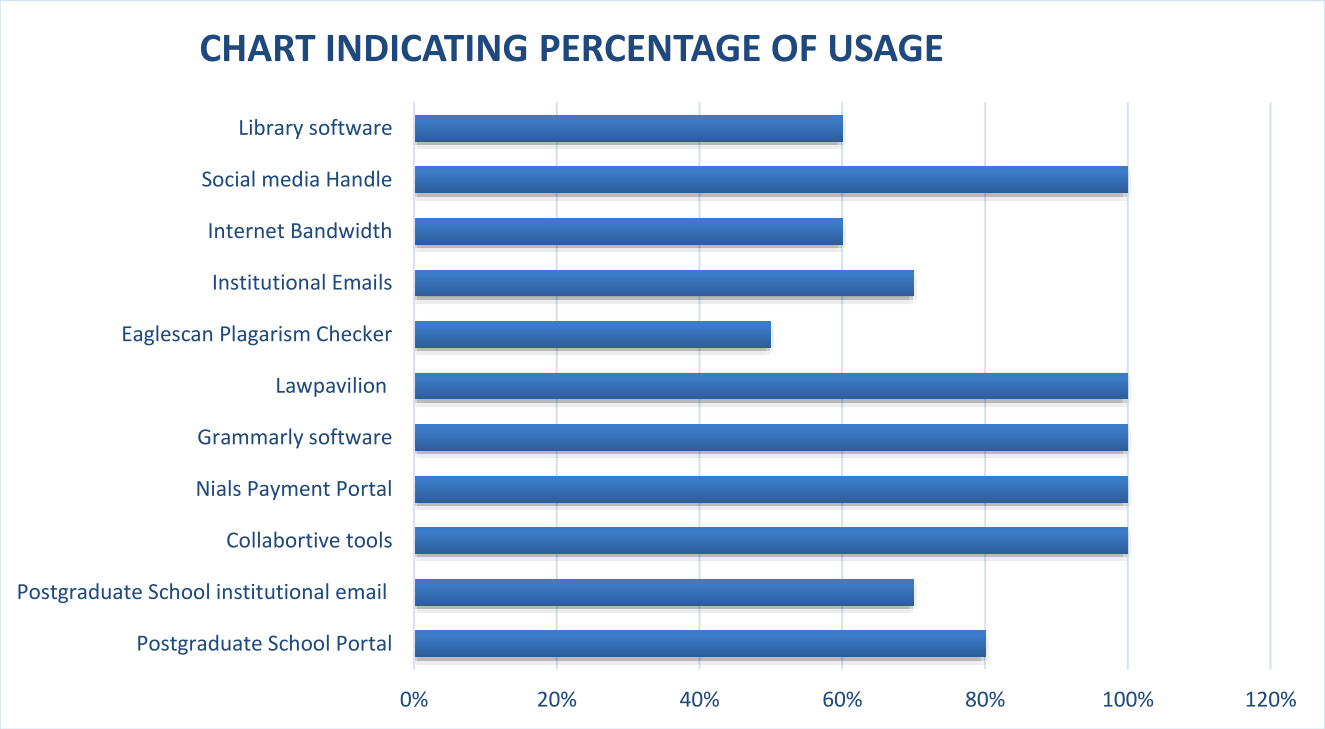
TABLE 2

CURRENT STATUS OF TOOLS USED FOR DIGITALIZATION OF PROGRAMS IN NIALS

S/N	NAME	STATUS	USED BY	LEVEL OF COMPLIANCE
1.	Postgraduate School Portal	Active	• NIALS Administrators • OAU administrators • Prospective students • Continues Students	90%
2.	Postgraduate School institutional email address	Active 50 licenses issued 30 Activated	• Postgraduate School Staff • Postgraduate School Students	70%

3.	Collaborative tools	Microsoft Teams Zoom Google meet Goto meeting	• DG'S office • CLECRIL • Postgraduate School • Administration Department • Academics	100%
4.	NIALS Payment Portal	Active	• CLEC • Postgraduate Sc	Fully utilized
5.	Grammarly	Active	• Professors • Assoc. Prof's • Senior Research Fellows	Fully Utilized By Staff
6.	Law Pavilion	Active	• Professors • Assoc. Prof's • Senior Research Fellows	Fully Utilized By Staff
7.	Eaglescan Plagarism Checker	Active	• Professors • Academic Staff • Management Staff	Partially Utilized
8.	Institutional Emails	Active	• DG's office • CLEC • PG School • Professors • Academic Staff	Utilized 70%
9.	Internet Bandwidth	Active	• PG School • CLEC • Library	Partially Utilized
10.	Website Facebook Instagram Twitter Likedln Youtube	Active	• DG's Office • CLECRIL • PG School	Partially utilized

CHART INDICATING PERCENTAGE OF USAGE



PROPOSED 2024 ENGAGEMENT ON SOCIAL MEDIA HANDLE 2024

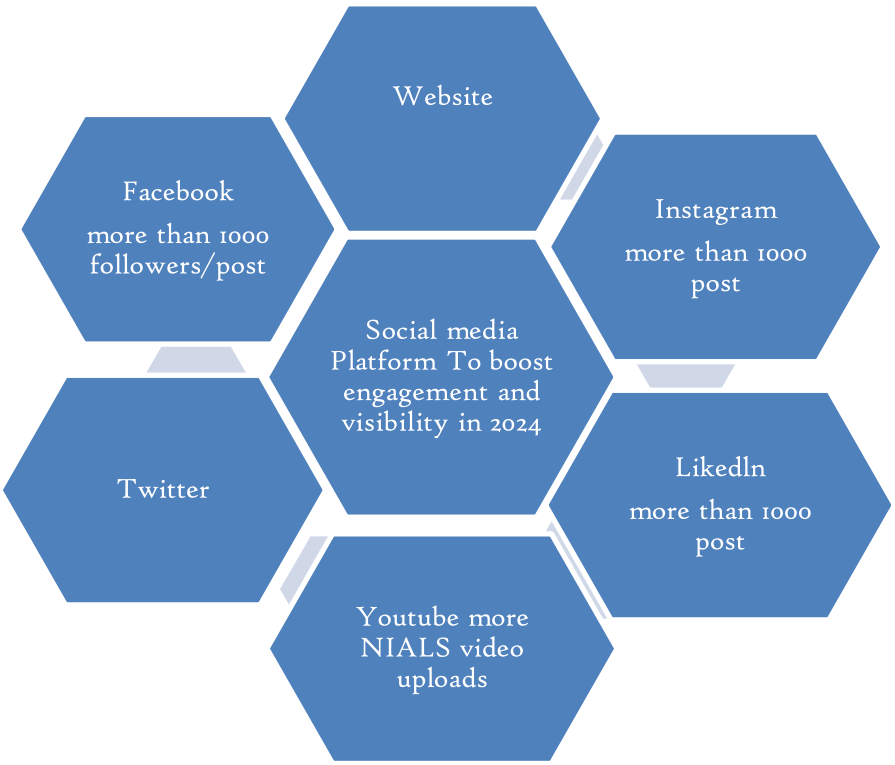


TABLE 2:

NIALS ESTABLISHED INFORMATION DESK OCTOBER 2019-2023

S/N	ITEM	DESCRIPTION	LOCATION
1.	8 wireless phones Distribution 2 DG's Office Abj/Lag 2 Admin Offices Abj/Lag 2 CLEC Offices Abj/Lag 2 Research and PG School	To receive calls both within an outside NIALS	4 Abuja 4-Lagos
2.	Subscription of NIALS institutional email (Hotlines) info@nials.edu.ng mtladan@nials.edu.ng Clec@nials.edu.ng pgschool@nials.edu.ng institutebursar@nials.edu.ng institutesecretary@nials.edu.ng institutelibrarian@nials.edu.ng	To send and receive mails internally and externally	Both Locations
3.	110 Laptops Donated to office by Nigerian Communications Commissions (NCC)	To facilitate NIALS e-learning Center -Digitalization Project -To Enchance Staff Productivity and performance Note: Laptop was given to each and every Department, units and Management Staff	Abuja:44 Lagos:66

2024 ICT WORKPLAN AND PROJECTS

Increasing the visibility of the institute through leveraging on digital platforms, online strategies, and technology-driven approaches to enhance the institute's presence. Ways our unit would achieve this is through:

- Continued Renewal of Research software Subscriptions (Heinonline, Lawpavilion, Grammarly, Email Platforms, Eaglescan e.t.c)
- More social Media engagement via the office platforms
- NIALS content Marketing by Creating and sharing valuable content such as (CLEC Courses, Postgraduate school and Marketing of Publications) related to the institute's, research, and achievements. This also includes blog posts, articles, videos, infographics, and other multimedia content. To always this content through various online channels.
- More engagement ON NIALS Learning Management system for online courses and training
- More online advertisements of NIALS Publication, advertising campaigns on platforms like Google Ads or social media. To target specific demographics to reach the desired audience. Platforms like Amazon, Lawscope, the Nigerian Lawyers e.t.c
- More engagement with online surveys and feedbacks by using forms to gather insights from students, faculty, and other stakeholders of NIALS

- Postgraduate School. This engagement can contribute positively to the institute's reputation.
- Leverage analytics by using web analytics tools to monitor website traffic, social media engagement, and other online activities. Analyze the data to refine strategies and focus on channels that yield the best results.

CONCLUSION

The migration of NIALS Office by the Director General from analogue to digital signifies a significant milestone in its journey towards modernization and efficiency. Despite encountering challenges, the benefits realized far outweigh the initial hurdles, positioning the office to thrive in the digital age and continue its mission of advancing legal scholars and advocacy. Continued adaptation to emerging technologies and best practices will be essential in maintaining a competitive edge and meeting the evolving needs of the legal profession.

RECOMMENDATIONS

1. Sustain investment in staff training and development to maximize the benefits of digital tools.
2. Regularly assess and update cybersecurity measures to mitigate emerging threats.
3. Foster a culture of innovation and adaptation to embrace future technological advancements effectively.
4. Monitor and evaluate the impact of digital migration on productivity, efficiency, and user satisfaction to inform continuous improvement efforts.

Nigerian Institute of Advanced Legal Studies