

BBFPRINTS - 07065179545

PLATEAU STATE

ADMINISTRATION OF CRIMINAL JUSTICE LAW

PRACTICE DIRECTION NO 1 OF 2021

MacArthur Foundation

PLATEAU STATE
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SCHEDULE

PLATEAU STATE
ADMINISTRATION OF CRIMINAL JUSTICE LAW
PRACTICE DIRECTION, 2021

In exercise of the powers conferred on me by Section 274 of the 1999 Constitution of the Federal Republic of Nigeria (as amended), Section 488 of the Plateau State Administration of Criminal Justice Law, 2018 (hereinafter referred to as "the Law") **and all other powers enabling me in that behalf, I, Honourable Justice Yakubu Gyang Dakwak, the Honourable Chief Judge of the Plateau State Judiciary, do make the following Practice Direction:**

PART I
PRELIMINARY

Citation and Commencement

1. This Practice Direction shall be cited as Practice Direction No. 1 of 2021 and shall come into effect on the 1st day of December, 2021.

Interpretation

2. In this Practice Direction:

"arraignment" means the initial step in a Criminal Prosecution where by the Defendant is brought before the Court to hear the Charge and enter a Plea;

"bail bonds person" means a Person registered as such under Section 202 of the Law;

"costs" means any Costs incurred by a Party (which includes a Legally Aided Party) as a result of any improper, unreasonable or negligent act or omission on the part of the Counsel representing the Party which, in the light of any such act or omission occurring after they were incurred, the court considers it unreasonable to expect that Party to pay.

"detention facility" includes Custodial Centre, Juvenile Detention Facilities and any such Facility maintained by any Law Enforcement Agency;

"legally aided" means where a Person is represented by a Counsel from the Legal Aid Council of Nigeria or any other *pro bono* service;

"prisons" means Custodial Center;

"prisoner" means Offender; and

"state" means Plateau State of Nigeria;

Commencement Date of the Law

3. Pursuant to Section 1 of the Law, the 25th day of September, 2018 being the date the Executive Governor of Plateau State, Rt. Hon. Dr. Simon Bako Lalong assented the Bill into Law, shall be the commencement date of the Law.

PART II

PURPOSE, GUIDING PRINCIPLES AND APPLICATION

Purpose and Guiding Principle

4. (1) The purpose of this Practice Direction is to ensure compliance with the Law and to:

(a) ensure efficiency and speed in the management of Criminal Trials and dispensation of Justice;
(b) protect the interests and Fundamental Human Rights of the Defendant, Victim, Witnesses and the Society; and
(c) provide directions which shall be complied with to enhance Proceedings and ensure that Parties do not suffer unnecessary delays.

(2) This Practice Direction shall be construed to ensure that:

(a) the Law is not abused to undermine confidence in the Criminal Justice System;
(b) Hearings are not stalled;
(c) Parties focus on matters which are genuinely in issue;
(d) Interlocutory matters do not occasion delays;
(e) Prosecution and Defence are ready to commence Trial; and
(f) Witnesses are ready and available to testify.

Application

5. (1) In the application of this Practice Direction, each Case shall be treated on its merit.
   (2) This Practice Direction shall apply to all Courts exercising Criminal jurisdiction in the State.

PART III

ARREST, BAIL, ETC

Arrest

6. (1) Subject to the provisions of Part IV of the Law and any other Law in that regard, the following may effect the arrest of a Suspect:
   (a) a Police Officer;
   (b) a Judicial Officer;
   (c) a Private person provided the person arrested is immediately handed over to a Law Enforcement Officer; and
   (d) any other Law Enforcement Officer.

   (2) In giving effect to the provisions of Section 36 of the Law, the records of a Suspect arrested by the Police or any other Security Agency charged with the responsibility of effecting the Arrest, shall include the Deoxyribonucleic Acid (DNA) and Blood Group, where practicable.

   (3) A Warrant may be executed by any person:
   (a) to whom it is directed; or
   (b) authorised to do so.

   (4) The Person who executes a Warrant shall:
   (a) show the Suspect the Warrant; and
   (b) explain in the language the Suspect understands, what the Warrant requires.

Bail and Recognizance Generally

7. (1) Where an Application is made for the Bail of a Suspect or a Defendant pursuant to the provisions of Section 173 of the Law or any other Law,

the Respondent shall within Seven (7) days of the service of the Application, file a Counter Affidavit or a Reply on points of Law, if the Respondent desires to react to the Application.

(2) The Applicant may file a Further Affidavit within Five (5) days of the service of the Counter Affidavit or a Reply on the fresh issues of Law raised in the Respondent's Reply.

(3) The Surety's Recognizance Form shall be as in Form 1 of the Schedule to this Practice Direction.

(4) Applications for Bail before Arraignment shall be by way of Summons,
while after Arraignment shall be by way of Motion on Notice.

(5) The provisions of Section 389 (5) of the Law shall be applied subject to sub-section (7) of the same Section.

Central Criminal Records Registry

8. In line with Section 37 (1) of the Law, the Central Criminal Records Registry should consist at least a Forensic Laboratory Unit.

Recording of Statement of a Suspect

9. Notwithstanding the provisions of Section 38 of the Law, non-compliance with the provisions contained in sub-sections (1) to (6) shall not affect the admissibility of the Suspect's Statement: PROVIDED that the Suspect's Statement is not inadmissible under Section 29 of the Evidence Act 2011.

Recognizance for Keeping the Peace

10. (1) Pursuant to Section 70 (1) of the Law, a Court shall be approached by way of a Summons or a Motion for an Order requiring a Suspect to execute a Recognizance for keeping the Peace.

(2) The Court shall receive the Police Report or Information referred to in Section 88 of the Law, from the Police or any other Security Agency by way of a First Information Report (FIR) or Summons or Motion or Charge.

(3) An information for non-compliance with the Order of Removal of Nuisance made pursuant to Section 88 of the Law or a Prayer to set aside or modify an Order of Removal of Nuisance, shall be brought before the Court by way of a Motion on Notice.

Remand

11. Notwithstanding the provisions of Sections 307 to 313 of the Law, a Court without jurisdiction to try the Offence shall not entertain a request for Remand Order or issue a Remand Order in respect of a Suspect arrested for the Offence.

Institution of Proceedings by First Information Report or Direct Criminal Complaint

12. (1) By the provisions of Sections 124 (1) and 127 (10) of the Law, a Criminal case may be instituted in the lower Court by First Information Report (FIR) or by a Direct Criminal Complaint (DCC).

(2) Where a Case is initiated before the lower Court either by First Information Report (FIR) or Direct Criminal Complaint (DCC), at the end of the Case of the Prosecution, the Court shall deliver a Ruling on whether a *prima facie* Case has been established and may proceed either to:

(a) discharge the Defendant (s), where a *prima facie* case is not established; or

(b) frame a formal Charge against the Defendant(s), where a *prima facie* case is established for the Offence(s) disclosed by the evidence before the Court.

(3) A Charge shall be filed in the Magistrate's Court, Upper Area Court or Area Court pursuant to Section 389 (4) of the Law by a legally qualified Prosecutor only and upon the Legal Advice of the Attorney-General in that regard.

Plea Bargain and Plea Generally

13. In the application of Section 284 of the Law, the process for Plea Bargain shall be commenced, concluded and filed within Three (3) months.

Pre-Hearing Protocols

14. (1) After Arraignment, the Court shall:

(a) set down the Case for Pre-trial Hearing within Seven (7) days of the Arraignment;

(b) fix and communicate to the Parties the date for Pre-trial Hearing where all issues of Preliminary Objections, Admissibility of Evidence and any other question(s) of Law relating to the Case shall be taken and disposed of to reduce the length of Trial; and

(c) within Twenty-one (21) days of the last Pre-trial Hearing (where more than one is held) deliver a composite Ruling on all Applications made during Pre-hearing Conference(s).

(2) No Application, which should have been taken at the Pre-hearing stage, shall be entertained during the Hearing except where the Court is of the opinion that the facts and circumstances of the Application are such that did not exist at the Pre-trial Hearing stage**.**

(3) All Preliminary Objections challenging the jurisdiction of the Court to hear a Case, if not raised at the Pre-trial Hearing, shall be heard and the Court shall ensure that Ruling is delivered within Twenty-one (21) days.

(4) At the end of the Pre-trial Hearing, the Court may issue Orders and or Directives, which may include timelines for Hearing, incorporating:

(a) the number of Witnesses to be called by each Party;

(b) the time available to each Party to present and defend its Case;

(c) specific days and times for Hearing;

(d) expected duration of the Trial including when Judgment shall be delivered; and

(e) such Order(s) and Directive(s) that in the opinion of the Court would expedite the Trial.

Referral of Case for Mediation

15. (1) Pursuant to Section 447 (1) of the Law, the Court may refer a Criminal matter that is pending for amicable settlement between the Victim, Defendant and their Relatives.

(2) The Mediation shall be facilitated by:

(a) the Mediation Centre at the State Multi-door Courthouse; or
(b) the Nigerian Correctional Service:
in addition to other bodies mentioned in the Law.

Motions Generally

16.(1) Where by the Law or any other Rule of Practice and Procedure, **an Application is required** to be made to the Court in writing, such Application shall be accompanied by:
(a) an Affidavit;
(b) all Exhibits; and
(c) a Written Address in support of the Application.

(2) Where the Respondent intends to oppose the Application, the Respondent shall within Seven (7) days of service of the Application file:
(a) a Counter Affidavit;
(b) all Exhibits; and
(c) a Written Address or a Reply.

(3) The Applicant may within Three (3) days from the date of Service, file a Reply.

Notices

17. (1) No Party may serve a Notice of an Application or a Reply on the other Party on the date scheduled for Hearing.

(2) All Processes or Correspondences to the Court shall be assessed and paid (where applicable), duly filed and served where Service is required.

(3) In furtherance of the need to ensure speedy dispensation of justice, Electronic Mail and other means may be employed by a Court in order to inform Counsel of urgent Court and Case events. Hence, Counsel in addition to reflecting their Office Addresses on Processes filed, shall include Phone Numbers and Email Addresses thereon.

Hearing

18. (1) Pursuant to Section 405 of the Law, the hearing of Cases shall be scheduled on a day to day basis as far as the schedule of the Court may permit.

(2) Except where the Court for good reason allows otherwise, all Witnesses shall be present in Court on all such days until their evidence is heard.

(3) It shall be the duty of the Prosecution to ensure that the Defendant, who is in custody is present in Court at all Hearings.

(4) Where the Defendant is on Bail, it shall be the duty of the Counsel and Surety(ies) to ensure that the Defendant is present in Court at all Hearings.

(5) The provisions of Section 314 (4) of the Law shall supersede the provisions in Section 212 (4) of the same Law, as both requires a Defendant who intends to open a Defence to file a Defence at the Court's Registry and attach all the Documents as listed in the sub-section.

(6) Notwithstanding the provisions of Section 365 (4) of the Law, where the absence of the Defendant is due to a report of Death, the Relative(s) or Surety(ies) of the Defendants shall furnish the Court and the Prosecutor with particulars of such Death within Three (3) days before the date fixed for the Hearing of the case as follows:

(a) an Affidavit as to the death of the Defendant, stating the:
(i) cause of death;
(ii) date of death;
(iii) place of death; and
(iv) name(s) of one or two person(s) who is or are not Relative(s) and who attended the burial of the deceased Defendant, (where applicable); and
(b) the Affidavit shall be accompanied by:
(i) Death Certificate of the Defendant, issued by a Medical Practitioner, from a recognised Government Hospital or National Population Commission; and
(ii) the Poster or Burial Program of the deceased Defendant, (where applicable).

Addresses Generally

19. (1) The provisions of Section 317 of the Law shall be construed to mean that, at the close of the case of the Prosecution, the Defendant may address the Court by filing a No Case Submission within Fourteen (14) days and the Prosecution may file a Reply within Seven (7) days from the date of the No Case Submission.

(2) The Defendant may address the Court a second time by way of a Reply on Points of Law within Five (5) days form the date of service of the Prosecution's Reply.

(3) At the conclusion of a full Trial in the Case, the Defendant may file A Final Written Address, the Prosecution may also file a Final Written Address and the Defendant may address the Court a second time by way of Reply on Points of Law all within the periods specified in sub-paragraphs (1) and (2) of this Paragraph respectively.

(4) The Parties shall on the direction of the Court furnish the Court soft copies of their Written Addresses.

Particulars of Written Address and Oral Argument

20. (1) All Written Addresses referred to in this Practice Direction, shall be printed on White Opaque A4 size Paper and set out in Paragraphs numbered serially.

(2) Each Party shall:
(a) file as many copies of the Written Address as per the number of the Parties in the particular Case; and
(b) be entitled to not more than only Fifteen (15) minutes for adumbration, if granted by the Court.

Compensation to Victim in Judgment

21. Pursuant to Section 327 (1) of the Law on the issue of Compensation, where the demanded Compensation is:

(a) liquidated or not in dispute, the Court may award same; and
(b) not liquidated or in dispute, the Court shall resort to Section 327 (2) of the Law.

Costs Generally

22. With respect to specific instances outlined in the Law, the following may apply:

(a) the Court has a direct responsibility for Costs in Criminal Proceedings and can award Cost at any stage of the Proceedings with or without an Application by any of the Parties;

(b) the Court may on Application vary any Order made pursuant to sub-paragraph (a) of this Paragraph;

(c) the Court may require the assistance of any other competent authority or person in determining the Cost to be paid under this Paragraph;

(d) the Court may make any Order as to Cost on the application of a Party or on its own Motion, in open Court or in Chambers;

(e) where the Court makes an Order for the payment of Cost, the amount shall be sufficiently reasonable to compensate the Recipient for Cost incurred;

(f) nothing shall prevent the Court from making an Order for:
   (i) a proportion of that amount;
   (ii) a stated amount less than that amount;
   (iii) Cost from or until a certain date only;
   (iv) Cost relating only to particular steps taken; or
   (v) Cost relating only to a distinct part of the Case.

(g) in determining quantum of Cost, the Court shall consider:
   (i) the conduct of all the Parties;
   (ii) the time spent on the Case; and
   (iii) any direction(s) or observation(s) made by the Court; and

(h) an Order for the payment of Cost takes immediate effect, unless the Court directs otherwise.

Register of Legal Aid Providers

23. (1) Pursuant to section 362 of the Law, the Chief Registrar shall register any Legal Practitioner or Law Firm intending to provide Legal Aid for Defendants.

(2) The Register of Legal Aid Providers shall be maintained by the Chief Registrar and a copy of the Register shall be made available upon request by stakeholders in the Administration of Criminal Justice.

Register of Convicted Persons

24.(1) Every Court shall maintain a Register of persons convicted by the Court, which shall contain the following:

(a) the name and personal details of the Convict in conformity with the particulars included in Form 2 to the Schedule to this Practice Direction; and

(b) the Sentence imposed by the Court.

(2) The Registrar of every Court shall transmit the certified copies of Form 2 in the Schedule referred to in sub-paragraph 1 of this paragraph to the Chief Registrar quarterly.

(3) The Chief Registrar shall maintain a Register of Records referred to in sub-paragraph 2 of this paragraph.

(4) The Chief Registrar shall where the person convicted is a Corporate Body forward a certified copy of the Extract of the Entry to the Corporate Affairs Commission.

(5) The Chief Registrar shall upon a request by the Court or Prosecution in relation to the sentencing hearing of a particular Convict, provide the Court with certified copies of Extract of the Entry in the Registry relating to that person.

(6) Certified copies of such entries shall upon payment of a prescribed Fee be made available to the Counsel for the Defence.

Witness Expenses

25. (1) The Registrar of the Court shall certify appearance of any person as a Witness for each day the Witness appears, indicating on an Expense Claim Form 3, the sum due for travel costs and other expenses as prescribed under the Scale of Travelling Expenses for Witnesses in the Schedule to this Practice Direction.

(2) The Registrar of the Court shall process and pay to the Witness
Directly and before the next adjourned date, the amount prescribed in the Expense Claim Form.

(3) Where a Person attends Court as a Prosecution Witness, the Witness shall be entitled to payment as prescribed under the prescribed in the Expense Claim Form.

(4) Where a Witness has appeared in Court to testify but fails to do so on account of an Application by a Party for Adjournment, the Witness expense for such Appearance

shall be payable by the Party applying for the Adjournment on or before the next adjourned date.

(5) The sum payable to such a Witness referred to in sub-paragraph shall be in accordance with the amount prescribed under the Schedule to this Practice Direction.

(6) A person accompanying a minor, physically challenged or vulnerable witness, may, if the Court directs also receive a sum equivalent to the expense of the Witness.

Bail Bonds Person

26. (1) Pursuant to section 202 of the Law, the License for Bail Bonds persons shall be valid for a period of Three (3) years, renewable upon proof of satisfactory performance.

(2) A Bail Bonds person shall in the case of:

(a) an Individual:

(i) be a Citizen of the Federal Republic of Nigeria;
(ii) be not less than 21 years of age;
(iii) be residing within the jurisdiction of the Court;
(iv) complete a Pre – licensing Course (if any);
(v) show sufficient resources to meet all Surety obligations;
(vi) not have been convicted of a Crime;
(vii) authorize the completion of a Criminal Background Check and pay any associated costs; and
(viii) such other requirements as the Court may direct; and

(b) a Body Corporate:

(i) have its registered Office within the jurisdiction of the Court;
(ii) file with the Registry of the Court, a Power of Attorney designating and authorizing the named Agent of such Body Corporate to execute Bail Bonds and present a copy of the said Power of Attorney certified by the Registry of Court;
(iii) show sufficient resources to meet all Surety obligations;
(iv) not have been convicted of any Offence;
(iv) authorize the completion of a criminal background check of its Directors and Shareholders and pay any associated costs:

Any Body Corporate authorized by Law to act as a Bonds Bail person under Paragraph 1, shall be required to meet the applicable conditions prescribed by sub-paragraphs (3) and (4) of this Paragraph before being acceptable as Bail Bonds person on a Bail Bond.

(3) An Applicant for registration as Bonds Bail person shall submit the following:

(a) an application in the prescribed Form 4 of the Schedule;
(b) evidence of payment of prescribed Application Fee;
(c) Passport Photograph of the Applicant;
(d) certified copy of Birth Certificate or Age Declaration;
(e) clearance of a Criminal Background Check;
(f) proof of citizenship; and
(g) for Corporate Bodies, Passport photograph of each Director, certified copies of Certificate of Registration and Tax Clearance Certificate not less than Three (3) years preceding the date of Application.

(4) In addition to the requirements of sub-paragraph (3) above:

(a) all Applications shall be made to the Chief Judge of the State Judiciary;
(b) a minimum of ₦10,000, 000. 00 (Ten Million Naira) Bank Guarantee for Individuals and ₦15,000,000.00 (Fifteen Million Naira) Bank Guarantee in the case of Body Corporate shall be produced; and
(c) Bail Bonds person shall have Real or other Property to pledge as Security acceptable to the Chief Judge.

(5) The duties of a Bail Bonds person shall include the following:

(a) ensure that the Defendant attends Court on every date; and
(b) ensure that an absconding Defendant is arrested and handed over to the Police.

(6) Where an absconding Defendant is arrested during the weekend or it is impracticable to take the Defendant to Court within Twelve (12) hours, the Bail Bonds person shall:

(a) make all effort possible to hand the Defendant over to the nearest Police Station;
(b) ensure that the Defendant is kept in a safe custody with consideration given to the Sex, Age, Health and well-being of the Defendant; and
(c) ensure that the Defendant is treated humanely.

(7) A Bail Bonds person shall forfeit the Bail Bond where the Defendant absconds.

Transfer of Case by the Chief Judge

27. In giving effect to Section 113 of the Law, the word "shall" as used in sub-section 3 of the Section shall be construed as "may" depending on the nature or peculiar facts or circumstances of the Petition.

Quarterly Returns of Criminal Cases by Lower Courts

28. The Return of Criminal Cases referred to in Section 125 (5) of the Law, by the lower Courts in the State shall be as in Forms 5 and 6 of the Schedule to this Practice Direction.

Failure of the Governor to Sign Execution Order of a Convict for a Period of 10 Years

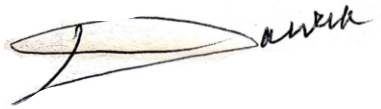
29. In giving effect to Section 422 (4) of the Law, the Controller of Corrections shall compile the list of the Convicts, who have spent a period of (Ten) 10 years and above on Death Row and who have exhausted all legal procedures of Appeal and forward to the Executive Governor through the Office of the Attorney-General for necessary action.

Appeals from Lower Courts

30. (1) Pursuant to the provisions of Section 482 (5) of the Law, the Respondent upon service of the Appellant's Written Address, may file A Written Address within Thirty (30) days.

(2) The Appellant may within Seven (7) days from the date of service of the Respondent's Written Address, file a Reply.

SIGNED at Jos this 1st day of December, 2021.



HON. JUSTICE YAKUBU GYANG DAKWAK
Chief Judge,
High Court of Justice,
Plateau State, Nigeria.

EXPLANATORY NOTE

(This Explanatory Note does not form part of this Practice Direction but is only intended to explain its purport).
This Practice Direction sets out to aid in the implementation of the Administration of Criminal Justice Law, 2018, in line with its objectives and purpose of ensuring fair, effective and efficient dispensation of Criminal Justice.

It is to further deal with the pitfalls or bottlenecks in the said Procedural Law and provide for a System of Case Management that will make the Criminal Justice Process better to meet the urgent needs of the Criminal Justice Administration in the State.

PARAGRAPH 7(3)

FORM 1

IN THE …….COURT OF PLATEAU STATE
HOLDEN AT……
CHARGE NO.:……..

BETWEEN

_____
COMPLAINANT

AND

_____
DEFENDANT

SURETY'S RECOGNIZANCE FORM

1. Alleged offence(s): ……
……

2. PARTICULARS OF SURETY
(i) Name: …….
(ii) Residential Address: ……
(iii) Occupation: ……..
(v) Business Address: ……
(vi) Surety's Relationship with Defendant: ……..
……

3. PARTICULARS OF IDENTIFICATION OF SURETY
(i) Height: ……. (ii) 2 Recent passport photographs: …….
(iii) Full Fingerprint impressions:

Right Thumb	Right Index	Right Middle Finger	Right Ring Finger	Right Small Finger

Left Thumb	Left Index	Left Middle Finger	Left Ring Finger	Left Small Finger

(iv) Bank Verification No.: …….. Bank:……
……..Branch
(v) Other means:
ID Card No.: ……... Agency: ……..……..
NIN.: ……..…… PVC No.: ……..
International Passport No.: …….
GSM No.: ……..…
(vi) Title document Reg. No.: ……. Type: ……

4. Confirmation of Title by Land Registry:
(i) Name of Confirming Officer: ……
(ii) Rank: ……. GSM No.: ……..
(iii) Signature: …… Date: ……..

5. Confirmation of verification of information supplied above:
(i) I, …… of ……..
the Prosecutor in this case hereby confirm that I have verified the information supplied above. I have no objection and I do hereby recommend the Surety.
Sign: …… Date:…….
My GSM No.: ……..……

6. Approved by: (Insert name of Judge or Magistrate or Area Court Judge)
……..
Date: …… ……
Signature/Official Stamp

PARAGRAPH 24 (1) (a)

FORM 2

PARTICULARS OF ENTRY IN REGISTER OF CONVICTED OFFENDERS

Name of Convict:…….....
Date of Birth:…….....
Last Known Address:…….……..…
State of Origin:…….
Local Government Area :…….....
Nature of Offence Committed:…….....
Has the Convict been convicted previously of any Offence? (if yes, give further details of nature of Offence and nature of Sentence):….....
.....
.....
.....
.....
Detention Facility:…….....
Previous Detention Facility (where applicable):…….....
Nature of Sentence (Custodial/Non-Custodial):…….....
Duration of Custodial Center Term (Months/Years, if Applicable):…….....
Number of Months/Years Served: …….....
Year Eligible for Parole (if applicable):…….....
What Type of Rehabilitation Programme is Convict Engaged in?.....
.....
.....
.....
.....
Estimated Date of Release (Where applicable):.....

Particulars of Full Fingerprint Impressions of Convicted Offender:

Right Thumb	Right Index	Right Middle Finger	Right Ring Finger	Right Small Finger

Left Thumb	Left Index	Left Middle Finger	Left Ring Finger	Left Small Finger

PARAGRAPH 25 (1)

FORM 3

SCALE OF TRAVELING EXPENSES FOR WITNESSES IN THIS PRACTICE DIRECTION

Ordinary Witness:

1. Road transportation (less than 50 Kilometres) = ₦2,000.00
2. Road transportation (above 50 kilometres) = ₦2,500.00
3. Road transportation *(inter-state from 100 kilometres upwards)* = ₦5,000.00
4. Allowance for meals *(attendance at Court not exceeding 5 hours)* = ₦500:00
5. Allowance for meals *(attendance at Court exceeding 5 hours but not up to 8 hours)* = ₦1,000:00
6. Accommodation and dinner per night *(Inter- state)* = ₦12,000.00
7. A Witness may only be reimbursed for Air travel if the Registrar is satisfied that the use thereof is warranted and has been pre - approved that the Witness may make use of Air transport.

Professional Witness:

1. Road transportation (less than 50 Kilometres) = ₦3,000.00
2. Road transportation (above 50 kilometres) = ₦5,000.00
3. Road transportation *(inter-state from 100 kilometres upwards)* = ₦10,000.00
4. Allowance for Meals

(attendance at Court not exceeding 5 hours) = ₦500:00

5. Allowance for Meals
   (attendance at Court *exceeding 5 hours but not up to 8 hours)* = ₦1,000:00

6. Accommodation and Meals per Night
   (Inter-state) = ₦15,000.00

7. A Witness may only be reimbursed for Air travel if the Registrar is satisfied that the use thereof is warranted and has been pre-approved that the Witness may make use of Air transport.

PARAGRAPH 26 (3)(a)
FORM 4

APPLICATION FOR REGISTRATION OF BONDS PERSON

Name of Applicant:……....
Date of Birth/ Incorporation (in case of Corporate Body):…….
RC number (Corporate Body only):…….....
Nationality:……...
Office Address:……
Minimum Bank Guarantee:……...
Name of Bank:……
Account Number:……

Name of Signatories:
(a)…..……..……
(b)……
(c)……

For Corporate body; name of Directors:
(a)…..……
(b)…….
(c)…….
(d)…….

NAME OF JUDGE:

SIGNATURE:  DATE: ……..……

CROSSED-CHECKED BY DEPUTY CHIEF REGISTRAR LITIGATION

SIGNATURE: …….. DATE: ……..……

CONFIRMED BY CHIEF JUDGE

SIGNATURE: …….. DATE: ……

PARAGRAPH 28

FORM 5
PLATEAU STATE JUDICIARY QUARTERLY RETURN OF CRIMINAL CASES FOR LOWER COURTS ENDING……20……..

NAME OF COURT: ……

	A	B	C	D	E	F	G	H	I
S/NO	CASE NUMBER	NUMBER OF CASES BROUGHT FORWARD FROM LAST QUARTER	NUMBER OF CASES REGISTERED THIS QUARTER	TOTAL OF B & C	STAGE OF CASE	PERIOD IN REMAND IF NOT ON BAIL	TOTAL NUMBER OF CASES DISPOSED OFF DURING THE QUARTER	CASES PENDING AT THE END OF THE QUARTER	REMARKS

PARAGRAPH 28

FORM 6
PLATEAU STATE JUDICIARY
RETURNS FOR DISPOSED CRIMINAL CASES FOR THE QUARTER ENDING .....……

NAME OF COURT: ……

	A	B	C	D	E	F
S/NO	CASE NUMBER	NAME OF PARTIES	TYPE OF CASE	NUMBER OF WITNESSES HEARD	STAGE OF CASE	DATE OF DISPOSAL

NAME OF JUDGE: ……..……



SIGNATURE DATE: ……..……
CROSSED-CHECKED BY DEPUTY CHIEF REGISTRAR LITIGATION

SIGNATURE: ……..…… DATE: ……..…..
CONFIRMED BY CHIEF JUDGE
SIGNATURE: ……..…… DATE: ……..…...